

AGENDA

Meeting: Westbury Area Board
Place: The Laverton, Bratton Rd, Westbury BA13 3EN
Date: Wednesday 19 July 2023
Time: 7.00 pm

Including the Parishes of: Bratton, Dilton Marsh, Edington, Heywood, Westbury.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer, direct line 01225 718656 or email benjamin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Matthew Dean, Westbury West
Cllr Gordon King
Cllr Suzanne Wickham, Ethandune
Cllr Carole King, Westbury North

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Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Graeme Morrison
Area Board Delivery Officer – Karlene Jammeh
Senior Democratic Services Officer – Ben Fielding

Items to be considered	Time
<p>1. Election of the Chairman (<i>Pages 1 - 2</i>)</p> <p>To elect the Chairman of the Westbury Area Board for the forthcoming year.</p>	7.00pm
<p>2. Election of the Vice-Chairman</p> <p>To elect the Vice-Chairman of Westbury Area Board for the forthcoming year.</p>	
<p>3. Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.05pm
<p>4. Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>5. Minutes (<i>Pages 3 - 12</i>)</p> <p>To confirm the minutes of the meeting held on 23 March 2023.</p>	
<p>6. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7. Chairman's Announcements (<i>Pages 13 - 30</i>)</p> <p>To receive the following announcements through the Chair:</p> <ul style="list-style-type: none"> • Wiltshire Libraries are supporting residents to stay online during the cost-of-living crisis. • Cost of Living Update. • Independent Visitor Scheme promotion for volunteers. • Update on the Council's activity and progress on the Climate Emergency - https://youtu.be/LP2FzC7rHSw • Multiply – Online Courses. • PCCs across the Southwest launch new rural crime survey and quarterly newsletter. • Wiltshire Local Plan Review. • Update on Post Office Deliveries. • Westbury Young People Awards. • Health and Wellbeing Day. 	7.10pm
<p>8. Partner Updates (<i>Pages 31 - 82</i>)</p> <p>To receive any updates from partners:</p> <ul style="list-style-type: none"> • Wiltshire Police. 	7.15pm

- Dorset & Wiltshire Fire and Rescue Service.
- BSW Together (Integrated Care System).
- Healthwatch Wiltshire.
- Community First.
- Age UK Wiltshire.
- Town and Parish Councils Nominated Representatives.

9. **Area Board End of Year Report** (*Pages 83 - 92*)

7.45pm

Part I – Looking Back

To receive the Area Board End of Year Report (to be published as an agenda supplement) as well as to report on progress made in addressing the Area Board priorities selected for 2022/23:

- Combatting Social Isolation and Loneliness (encompassing the previous priority from 2021/22 of Digital Inclusion) (Cllr Gordon King)
- Wellbeing for Young People and Positive Activities (Cllr Carole King)
- Local Environmental Action (Cllr Suzanne Wickham)
- Child Poverty (Cllr Matt Dean)

Part II – Looking Forward

To highlight potential priorities for the Area Board to consider for 2023/24.

To appoint Members as Lead representatives to Outside Bodies and any new Non-Priority Working Groups as set out at Appendix A;

To appoint a Lead representative to the LHFIG (listed on Appendix A) and to note the Terms of Reference as set out in Appendix B.

10. **Local Highways and Footway Improvement Group (LHFIG)** (*Pages 93 - 116*)

8.05pm

The Area Board will be asked to consider the recommendations from the 20 April 2023 Westbury Local Highways and Footway Improvement Group (LHFIG) meeting outlined in the report.

11. **Community Area Grants** (*Pages 117 - 120*)

8.10pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets:

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For	£ 15,716.00	£ 12,892.00	£ 7,700.00
Awarded To Date	£ 0.00	£ 0.00	£ 0.00
Current Balance	£ 15,716.00	£ 12,892.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 14,716.00	£ 11,579.50	£ 7,700.00

Area Board Initiatives:

Application Reference	Applicant	Project	Total Cost	Requested
ABG1110	Westbury Area Board	Youth Pop Up Event Westbury	£2625.00	£1312.50

Community Area Grants:

Application Reference	Applicant	Project	Total Cost	Requested
ABG1131	Cygnets Preschool Bratton	Cygnets Preschool Bratton phase 2 outside area development	£4380.00	£1000.00

12. Urgent items

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13. **Close**

The next meeting of the Westbury Area Board will take place on 3 October 2023.

8.30pm

Extract from Part 3 of the Constitution: Appointment of Chairmen and Vice-Chairmen of Area Boards

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice chairman of an area board shall remain in post until their successors are appointed.

MINUTES

Meeting: Westbury Area Board
Place: Leighton Recreation Centre, Wellhead Lane, Westbury BA13 3PT
Date: 23 March 2023
Start Time: 7.00 pm
Finish Time: 9.15 pm

Please direct any enquiries on these minutes to: Ben Fielding - Senior Democratic Services Officer (Tel): 01225 718656 or (e-mail) benjamin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Suzanne Wickham, Ethandune
Cllr Matthew Dean, Westbury West (Chairman)
Cllr Carole King, Westbury North
Cllr Gordon King, Westbury East (Vice-Chairman)

Wiltshire Council Officers

Graeme Morrison, Strategic Engagement Partnerships Manager
Karlene Jammeh, Area Board Delivery Officer
Ben Fielding, Senior Democratic Services Officer

Partners and Parishes

Westbury Town Council
Edington Parish Council
Heywood Parish Council
Inspector Kevin Harmsworth, Wiltshire Police
Pete Eastland, Dorset & Wiltshire Fire and Rescue Service

Total in attendance: 17

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Nic Courtice (Dorset & Wiltshire Fire and Rescue Service), Cllr Jenny Jones (Dilton Marsh Parish Council), Camella Town, National Power Outage Project Officer and Chris Manuel, Community Resilience Lead Officer.</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 24 November 2022 were presented for consideration and it was;</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 24 November 2022.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Cllr Matt Dean declared an Other Registerable Interest in the grant applications submitted by Westbury Town Council, by virtue of being a member of Westbury Town Council. Cllr Dean received a dispensation from the Standards Committee to remain in the room and vote on the application. Additionally, Cllr Matt Dean declared an interest in the application placed by Westbury Marketplace Events CIC due to being the Director. Cllr Dean noted that he would speak to the application and then leave the room before a vote would take place.</p> <p>Cllr Gordon King declared an Other Registerable Interest in the grant applications submitted by Westbury Town Council, by virtue of being a member of Westbury Town Council. Cllr Gordon King received a dispensation from the Standards Committee to remain in the room and vote on the application.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements, which were available as written briefing notes contained in the agenda pack:</p> <ul style="list-style-type: none"> • King Charles III Coronation - Community Celebrations • Wiltshire Families and Children's Transformation (FACT) Partnership Family Help Project Background Briefing • Family Help Hubs <p>In addition, Cllr Gordon King made the following verbal announcement:</p>

	<ul style="list-style-type: none"> • 4Youth Southwest Westbury Trustee – Cllr Gordon King outlined that 4Youth Southwest is an organisation that is based in Melksham but offers youth and outreach services in the Westbury area, it was explained that 4Youth were currently looking for a Westbury Trustee and that anyone interested should contact Cllr Gordon King.
6.	<p><u>Area Board Priorities Update</u></p> <p>The Area Board received the following updates from Lead Councillors on the local Area Board Priorities:</p> <p>Combatting Social Isolation and Loneliness (encompassing the previous priority from 2021/22 of Digital Inclusion) (Cllr Gordon King)</p> <ul style="list-style-type: none"> • Cllr King outlined that there was a standing project which sought to alleviate social isolation and to include older people in communities through the provision of laptops and data packages to enable them to set up contact lists and video calls. • It was stated that a Health and Wellbeing Event was set to take place on Sunday 25th June 2023 in partnership with Westbury Town Council as part of their Sunday Brunch event. This would be in the gardens near the library and would include live entertainment and would provide an opportunity for stalls to show case to residents. So far the Link, ShopMobility, Ramblers and a show by Dogs for Health had been confirmed to attend with people encouraged to get in touch with Karlene Jammeh (karlene.jammeh@wiltshire.gov.uk) should they be interested in setting up a stall. <p>Wellbeing for Young People and Positive Activities (Cllr Carole King)</p> <ul style="list-style-type: none"> • Cllr King stated that the Local Youth Network (LYN) had re-established and had met on 8 February at the Hub, which was attended by ten organisations. Discussions included what would be expected from such a strategic group, how often the group would meet and what organisations wanted to achieve through the LYN. • After the LYN meeting, Cllr King visited the Youth Club and conducted a Slido consultation with those in attendance using phones and QR codes. • It was noted that the Westbury Young People Awards would take place this year in partnership with Matravers School in June, with a date to be announced in the future. Nominations for possible award recipients were welcomed. <p>Local Environmental Action (Cllr Suzanne Wickham)</p> <ul style="list-style-type: none"> • Cllr Wickham outlined that she had been regularly updating residents through her Facebook page regarding the Pollinator Corridor programme, to introduce pollinator friendly areas across the local area. It was noted that wildflower seeds had been ordered and each area had nominated an area for sowing, with Bratton Primary School and Fairfield Farm College also involved. • It was outlined that a footpaths and cycleway meeting took place at the

	<p>Laverton, which was attended by a large group of volunteers from Warminster, who had recently helped to upgrade local Warminster footpaths and had been funded by the Warminster Area Board.</p> <ul style="list-style-type: none"> • It was stated that there was a desire for the footpaths and cycleways in Westbury to be upgraded, particularly from the villages to the train station and that it would be positive to establish a similar group of volunteers. <p>Child Poverty (Cllr Matt Dean)</p> <ul style="list-style-type: none"> • It was outlined that Cllr Dean had set up several initiatives over the past year and that he was currently working on setting up a free concert in the marketplace for the benefit of young people, on the day of the King's Coronation. It was hoped that the day would include local bands, a tea party for older residents as well as a professional singer.
7.	<p><u>Partner and Community Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police <p>In addition to the written updates within the agenda pack and supplement, the Area Board received a verbal update from Inspector Kevin Harmsworth, which included the following points:</p> <ul style="list-style-type: none"> • Following anti-social behaviour in the town centre, the police had been working alongside agencies which had seen a consequent decline in such crime. • There has been a rise in non-dwelling burglaries to sheds and outbuildings, however an arrest recently took place including two males with some stolen items recovered. Inspector Harmsworth spoke about the use of Select DNA (SelectaDNA Forensic Coding SelectaDNA) in order to prevent such crime. Across the county there had also been an increase in car key thefts. • It was stated that there had been incidents of anti-social motorcycling in the Oldfield Park area and that residents were encouraged to report such incidents to the police to enable them to target future patrols. • Inspector Harmsworth outlined the new structure of the Westbury policing team, with reference drawn to the new Chief Constable Catherine Roper, who had set out new strategic priorities for the police to focus on. <p>Following the presentation there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> • The Area Board congratulated Inspector Harmsworth for his recent promotion. • It was clarified that there had been 4 dwelling burglaries in Westbury recently. • Regarding the PCSOs listed within the team structure, it was clarified that PCSO Stewart Hunt would be located in the town and PCSO Alice Moore would be located in rural areas however they would generally gravitate towards the centre.

- Regarding anti-social motorcycling, it was suggested that residents report such incidents by calling 999.
- Feedback was provided regarding the Road Safety report, with it noted that it had been difficult to distinguish the colours used within the Community Speedwatch data due to the size.
- The Area Board thanked the local Community Speedwatch teams and agreed that the Chairman would write to them to show gratitude for their efforts.
- It was referenced that a pilot using SIDs was currently taking place in Wiltshire, which included Edington.
- Feedback was provided, that it was unclear how the figures showed within the Overview of Hate Crime related to each other and that Inspector Harmsworth would look to clarify this with the OPCC.

- **Dorset & Wiltshire Fire and Rescue Service**

In addition to the written update within the agenda supplement, the Area Board received a verbal update from Station Manager Pete Eastland, which included the following points:

- It was outlined that the Westbury Fire Station was an on-call fire station, meaning that all staff live in the local area and are expected to respond to alerts within 5 minutes whilst at home or from working locally.
- A key objective for the fire service is prevention, with free Safe and Well visits available to the community via the phone number within the report. Such visits allow for fire and smoke alarms to be fitted as well as discussing fire concerns within households.
- Regarding recruitment, there had recently been a recruitment drive which had led to 7 applications being received.
- From January to February the service attended 14 incidents in the local area: including 0 deliberate fires, 2 accidental dwelling fires, 3 automatic fire alarm triggers in domestic properties and 4 non-domestic alarm triggers as well as 5 road traffic collisions in the local area.
- Reference was made to a significant fire in Netheravon, which had been caused by a disposable vape which had been attempted to be recharged.
- It was noted that a fire had taken place on 22 March in Westbury at a scrap yard on the trading estate at 12am, which was extinguished at 4.30am.

Following the presentation there was time for the following questions and points to be raised:

- The Area Board thanked Pete Eastland for attending the meeting as well as for his work efforts.
- It was suggested that if the Fire Station were interested in holding an open day event, the Area Board would be happy to promote and support it.
- It was queried whether Salamander courses would be taking place, to which it was clarified that the budget for Salamander courses had been cut however a new service wide initiative named Spectre Courses would

	<p>be taking place.</p> <ul style="list-style-type: none"> • BSW Together (Integrated Care System) The Area Board noted a written update attached to the agenda. • Healthwatch Wiltshire The Area Board noted a written update attached to the agenda. • Community First The Area Board noted a written update attached to the agenda. • Town and Parish Councils The Area Board received an update from Sheila Kimmins on behalf of Westbury Town Council. The update covered the following points: <ul style="list-style-type: none"> • It was noted that though the report from the planning officer confirmed that the incinerator would now be going ahead, the Town Council was looking to find reasons to either delay the incinerator or make it difficult for the incinerator to be ran. The Town Council was working alongside people and taking on legal advice, which had suggested that scope was running out for judicial review with a meeting set to take place on Monday 27 March for further discussions. • Cllr Dean noted that Wiltshire Council had several planning policies to be reviewed and would be inviting Town and Parish Councils to contribute. <p>The Area Board received an update from John Pollard on behalf of Edington Parish Council. The update covered the following points:</p> <ul style="list-style-type: none"> • It was stated that the Pollinator Project had been progressing, the village now had a 20mph speed limit on many of its roads and that additionally no post had been received for almost a week. • Cllr Wickham stated that she had contacted Local MP Andrew Murrison about the post issue and the Chairman stated that he would contact the Westbury Depot Manager regarding the issue. <p>An update was received from a resident of Bratton who stated that the village now had a 20mph speed limit, that the Bratton Week would be resurrected with events set to take place at the end of June and that work had been taking place for the King’s Coronation.</p> <p>The Area Board received an update from James Clack on behalf of Heywood Parish Council. The update covered the following points:</p> <ul style="list-style-type: none"> • The Pollinator Programme had been progressing and that it would be positive to have a safe cycle route from Heywood to Westbury train station. • The Chairman also stated that he was pushing for a condition survey to be completed for the bus shelters in the Westbury Area.
8.	<p><u>Proposal of Emergency Contact Hubs and their purpose - Helping Resilience in the Community</u></p>

	<p>As apologies had been received from Town (National Power Outage Project Officer) and Chris Manuel (Community Resilience Lead Officer), the Area Board agreed to defer the presentation on the Proposal of Emergency Contact Hubs and their purpose until the next meeting. It was also noted that Westbury did have an emergency plan and that anything that could be done to adapt this might be a good example to use for progression.</p>
9.	<p><u>Fostering in Wiltshire</u></p> <p>The Area Board received a presentation on Fostering in Wiltshire from Graeme Morrison, Strategic Engagement Partnerships Manager. The presentation provided information about the fostering service, an overview of the current numbers of children in care, common fostering myths and what makes a good foster carer. The presentation also included a short video of someone who lived in care, to explain the positive impact that fostering had had on her life. The presentation ended with a call to action to get involved in or support fostering via social media.</p> <p>Following the presentation there was a discussion about positive examples of fostering in the local area, with it noted that during previous years local newspapers had highlighted fostering recruitment drives.</p>
10.	<p><u>Local Highways and Footway Improvement Group (LHFIG)</u></p> <p>The Chairman introduced the minutes and recommendations from the LHFIG meeting held on 24 February 2023. In addition, the Chairman noted that there was an awareness that the task list was growing, and that frustration had been voiced at a recent Westbury Town Council meeting. The Chairman assured those in attendance that item by item he was working through the list with the respective highways officers. Additionally, Cllr Gordon King stated that he had recently written with concerns to the Environment Select Committee. Cllr Carole King also noted that information had now been released about the substantive bid and that the application for Bratton Road had been successful.</p> <p>After which, it was;</p> <p><u>Resolved:</u></p> <p>The minutes of the Local Highways and Footway Improvement Group meeting held on 24 February 2023 were agreed as a correct record as well as approving the spending recommendations within.</p>
11.	<p><u>Community Area Grants</u></p> <p>The Area Board considered the following applications for funding:</p> <p><u>Area Board Initiatives:</u></p> <ul style="list-style-type: none"> • Westbury Area Board - £1,350 towards Westbury Community Area Health and

Wellbeing Day.

Resolved:

Westbury Area Board was awarded £1,350 towards Westbury Community Area Health and Wellbeing Day with the funding to be provided from the Older and Vulnerable Adults allocation.

- Westbury Area Board - £1,312.50 towards Youth Pop Up Event Westbury.

Resolved:

Westbury Area Board agreed to defer the application for funding towards a Youth Pop Up Event Westbury until the next meeting with changes to the application.

Community Area Grants:

- The Laverton Institute Trust - £5,000 towards The Laverton New Audio System.

Resolved:

The Laverton Institute Trust was awarded £4,445 towards The Laverton New Audio System.

- Westbury and District Cricket Club - £3,426 towards Cricket Ground Improvements.

Resolved:

Westbury and District Cricket Club was awarded £3,426 towards Cricket Ground Improvements.

- Bratton Institute Management Committee - £5,000 towards Institute roof repair refurbishment insulation and retiling.

Resolved:

Bratton Institute Management Committee was awarded £4,445 towards Institute roof repair refurbishment insulation and retiling.

Youth Grants:

- Westbury Town Council - £1,000 towards Soapbox Derby Workshops.

Resolved:

	<p>Westbury Town Council was awarded £566.95 towards Soapbox Derby Workshops.</p> <ul style="list-style-type: none"> • Westbury Parochial Church Council All Saints Church - £697.50 towards Drop in Youth Café. <p><u>Resolved:</u></p> <p>Westbury Parochial Church Council All Saints Church was awarded £597.50 towards Drop in Youth Café.</p> <p><u>Older and Vulnerable Adults Funding:</u></p> <ul style="list-style-type: none"> • Crosspoint Westbury - £5,000 towards Counselling to improve mental health and resilience. <p><u>Resolved:</u></p> <p>Crosspoint Westbury was awarded £5,000 towards Counselling to improve mental health and resilience.</p> <ul style="list-style-type: none"> • Westbury Marketplace Events CIC - £2,350 towards Westbury Community Tea Dance and Celebration. <p><i>Due to his earlier declaration in relation to this item, Cllr Matt Dean left the room, therefore Cllr Gordon King took the role of Chairman for this item only.</i></p> <p><u>Resolved:</u></p> <p>Westbury Marketplace Events CIC was awarded £2,350 towards Westbury Community Tea Dance and Celebration.</p>
12.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
13.	<p><u>Close</u></p> <p>The date of the next meeting is 19 July 2023.</p>

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Area Board Briefing Note

Service:	Library
Date prepared:	16/03/2023
Further enquiries to:	Kathryn Preston
Direct contact:	kathryn.preston@wiltshire.gov.uk

Wiltshire Libraries are supporting residents to stay online during the cost of living crisis

Wiltshire Libraries are helping residents to have the skills and internet access they need to get and stay online during the cost of living crisis.

All libraries in Wiltshire offer free Wi-Fi and computer access, plus printing for a small charge.

If residents want to learn more about using their smart phone, tablet, laptop or the library computers, they can contact Amesbury, Bradford on Avon, Calne, Chippenham, Corsham, Devizes, Malmesbury, Marlborough, Melksham, Royal Wootton Bassett, Salisbury, Trowbridge, Warminster and Westbury libraries to book a one-to-one digital support appointment with library staff or volunteers.

Wiltshire Libraries are also working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three.

The free SIMs and mobile data are available from Chippenham, Devizes, Salisbury, Trowbridge and Warminster libraries.

To be able to access the National Databank recipients must be 18+ years old and from a low-income household. One or more of the following must also be true:

- They have no or poor access to the internet at home.
- They have no or poor access to the internet away from home.
- They can't afford their existing monthly contract or top-up.

Anyone who meets the criteria can be referred by their local library or can contact Chippenham, Devizes, Salisbury, Trowbridge or Warminster libraries direct to find out more and to book an appointment. The National Databank online application form is now live at [National Databank - Wiltshire Council](#).

Up to six months of data can be provided at a time with a maximum of 12 months to one individual.

Further information about getting online at the library can be found at <https://www.wiltshire.gov.uk/libraries-accessing-computers>. Information about the National Databank appears on the cost of living support and advice pages at <https://www.wiltshire.gov.uk/cost-of-living>. An online referral form will soon be added.

Area Board Briefing Note – Cost of Living Crisis

Service:	Executive Office
Date prepared:	24/4/23
Further enquiries to:	Will Oulton
Direct contact:	William.Oulton@Wiltshire.gov.uk

With inflation and energy costs still high, Wiltshire Council continues to provide support to people through the cost-of-living crisis. Wiltshire Council has a range of advice and support at www.wiltshire.gov.uk/cost-of-living.

Energy Support

The Government recently extended its energy price guarantee for an additional three months until the end of June 2023, which limits the amount suppliers can charge per unit of energy used. However, the £66/£67 monthly payments that most residents were receiving from their energy supplier since October 2022, as part of the Energy Bills Support Scheme (EBSS), recently came to an end. With this in mind, and in addition to the continuing high inflation, Wiltshire Council continues to provide a range of support to those most in need.

The council is continuing to allocate funding to those who were not eligible for payments through the EBSS. So far, the council has allocated £510,000 through the Government's EBSS Alternative Fund and a further £172,600 through its Alternative Fuel Payment Scheme for people who don't have a domestic electricity supplier. More information on this can be found at [Overview - Wiltshire Council](#).

Household Support Fund

The council has allocated all of its funding from the 2022/23 phase of the Government's Household Support Fund, but recently had confirmation that it had received more than £5.4m to allocate during 2023/24. The Household Support Fund is provided by the Department for Work and Pensions and is in place to support households that would otherwise struggle to buy food or pay essential utility bills or meet other essential living costs to help them during the current cost-of-living challenges. The council is in the process of finalising its plans for the fund and will have more information soon.

Support in Libraries

Although the temperatures have risen, Wiltshire Council's libraries continue to be there for people who need them, providing anyone with a warm and friendly welcome. The council continues to work with Warm and Safe Wiltshire and The Rural Communities Energy Support Network to assist residents seeking basic energy advice and make referrals to experienced energy advisors in all but its smallest libraries. In total, 1,462 warm packs were handed out at libraries, which contained a thermal mug, a fleece blanket and a hot water bottle with a cover. More packs may be available later this year. All libraries can signpost people to community partners and agencies that can support people through the

rising cost of living. Wiltshire Libraries are also working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three. More information can be found at <https://www.wiltshire.gov.uk/libraries-news>.

Interactive Directories

Last year Wiltshire Council set up an interactive directory, which continues to be available, so people could easily find local food providers and warm spaces near to them at just a few clicks of a mouse. The council will soon be engaging with all the local groups that registered to be included on the directory to establish what support is still available in the county and what the plans might be for the future so that it has a clear picture of what might be needed.

Work of Area Boards

All 18 of Wiltshire Council's Area Boards have also been working on a number of projects and initiatives to support people in the county's community areas. Multiple Area Boards have hosted warm and safe community events, bringing together a range of partners to showcase what support they can offer to residents. They have coordinated the production, printing and distribution of local cost of living information leaflets to specifically targeted residential areas through officers, volunteers and councillors. Some have worked with community groups to draw in multiple sources of funding to develop small emergency hardship funds that agencies can refer suitable residents to. In partnership with food banks and community organisations, the area boards have also provided a range of useful products free of charge to suitable residents including slow cookers and electric blankets.

Bus Passes

The council also recently confirmed that all holders of Wiltshire concessionary bus passes can continue using their pass to travel at any time on local bus services during April. Normally, concessionary bus passes for older and disabled people cannot be used to travel before 9.30am on weekdays, but Wiltshire Council agreed with bus operators to temporarily lift this restriction from 1 September 2022. The offer is eligible on all local buses that operate within the Wiltshire Council area, or for any bus journeys that begin in Wiltshire. Concessionary passes cannot be used to board a bus within the Borough of Swindon before 9.30am on weekdays.

Holiday Activities

The council has been delivering the Holiday Activity and Food programme, known locally as FUEL during the Easter holidays and this will continue in the Summer and Christmas school holidays in 2023. The FUEL programme is funded by the Department of Education and will deliver camps in ten areas across the county where there is the greatest level of need. At FUEL camps children receive a nutritious lunch each day and are given the opportunity to take part in a range of practical, physical and hands on activities including robotics workshops, circus skills, sporting sessions, Olympic kit, talent shows, and arts and crafts.

Area Board Briefing Note – Independent Visitor Scheme

Service:	Quality Outcomes for Children and Families
Date prepared:	08/03/2023
Further enquiries to:	Jesnie Barry, Independent Visitor Scheme Manager
Direct contact:	Jesnie.Barry@wiltshire.gov.uk; 07760178875

The Independent Visitor Scheme needs more volunteers! Independent Visitors are adult volunteers who are matched with young people in care to visit, advise and befriend them. We currently have nearly 70 approved and matched Independent Visitors but with over 400 young people in care in Wiltshire, we need more to provide this vital and life changing service.

Volunteers are asked to give a long term commitment to visit a young person every 3-4 weeks, for a couple of hours, to have fun, try new things and build a strong and lasting relationship. Training and ongoing support is provided, with all expenses covered.

If anyone is interested, please could they get in contact with IVScheme@Wiltshire.gov.uk for more information on how to apply!

Area Board Briefing Note

Service:	Multiply – Employment and Skills Service
Date prepared:	19th June 2023
Further enquiries to:	Catherine Brooks – Multiply Officer
Direct contact:	Catherine.brooks@wiltshire.gov.uk

The Multiply project is here to support those aged 19 years or older and do not already have a GCSE at grade C (or equivalent) in maths, you can take part in a number of free courses which are face to face or online.

The online modules include;

- Column Addition and Subtraction
- Multiplication
- Money and Calculations
- Handling Data
- Problem Solving

Learners can access the courses at their own pace in their own time, the modules are designed to support your development, confidence and enable you to help your children with their homework.

Visit www.workwiltshire.co.uk/online-learning/

You can also visit www.workwiltshire.co.uk/multiply to find out more and see what other courses are available and being delivered by our partners.

Quarterly Performance Newsletter



MAR-MAY 2023



Foreword from the PCC Philip Wilkinson

Welcome to my Quarterly Performance newsletter from March to May 2023 where I'll be highlighting some of the projects, initiatives and policing performance that have been delivered over the past few months.

It's been a highly productive quarter as we've seen Wiltshire Police exceed the Government uplift target, the Youth Commission presented their findings from the last two years at the Big Conversation Conference and building work started at the Tidworth site.

During this quarter I have attended a total of 12 public engagements, including Area

Boards and public meetings and appeared in the media 315 times via online, print and broadcast platforms.

All of these highlights have been delivered in line with the priorities set out within my Police and Crime Plan which you helped to shape with your valuable input and engagement during my Use Your Voice consultation.

A handwritten signature in black ink, appearing to read 'PWL Wilkinson'.

Phil Wilkinson OBE
Police and Crime Commissioner



PRIORITY 1: A police service that meets the needs of the community

Includes increasing public confidence, trust and our policing engagement with communities, providing a quality of police service to all our communities and giving the Police the right tools for the job.



QUARTERLY UPDATES

- Wiltshire Police exceeded the Government uplift target with 1,196 FTE Police Officers against the 1,189 target as of 31 March 2023.
- Work at the Tidworth police building site has started and is expected to be finished in Q4.
- The new Chief Constable commenced fortnightly updates to the PCC which are published online.
- The Force has published Plans on a Page for 2023-2024 which details a range of plans to ensure delivery of the Police and Crime Plan through increased leadership scrutiny, accountability, and performance management.
- Wiltshire remains the lowest force nationally for crimes per 1,000 population at 58.61 v UK average of 72.20.

The average time taken to answer 999 calls in March was 10 seconds



- Average immediate response times remain stable at 12:26 for March and the response rate for February is reporting at 81.8%.
- The OPCC and the Force commissioned a review of Human Resources. A HR Director has been appointed on a 12-month contract.

PRIORITY 2: Reduce violence and serious harm

Includes reducing violence and domestic abuse, such as violence against women and girls, child abuse and child exploitation, county lines and serious organised crime and exploitation.



QUARTERLY UPDATES



140 businesses have signed up to the Safety at Night charter

- Following the launch of the 'Safety at Night' charter public transport links have been forged with 16 taxi firms joining.
- The OPCC has appointed a Serious Violence Coordinator who will work with the force and Community Safety Partnerships to deliver the requirements of the Serious Violence Duty and support implementation to reduce violence in Wiltshire.
- The Starting Point Mentoring Pilot, commissioned jointly with Swindon Borough Council, has supported a total of 26 children at risk of engaging in the criminal justice system or being exploited. These include young people attending EOTAS (Education Other Than at School).
- The OPCC have worked with partners to develop an intervention called the 'The Blunt Truth' running alongside Op Sceptre, a national initiative tackling knife crime. The Blunt truth is delivered in schools and supports knife crime education.
- The OPCC is aligned to Op Soteria and a further survey has been rolled out to victims of rape and serious sexual offences.
- Mobilisation of the Victims Voice Project which is aligned to the victim satisfaction survey. This will deliver surveys to a wider range of victims and the results will help drive improvements in policing for future victims.
- The OPCC mobilised a co commissioned Domestic Abuse perpetrator programme, allowing Integrated Offender Management to monitor 64 high risk offenders in the community and custody.
- Volume of RASSO is reporting a year-on-year increase of 2.7% to March, but an exceptional low volume at the beginning of 2021 is contributing to the increase. Wiltshire did experience a 2.7% overall increase in offences being recorded between 2020 and 2021.

PRIORITY 3: Tackle crimes that matter to local communities

Includes anti-social behaviour, road safety, rural and heritage crime, fraud, cyber crime and hate crime.



QUARTERLY UPDATES

- PL Kicks have successfully delivered 160 hours of sessions to children within Swindon during the 22-23 programme. PL Kicks will continue in 2023-24 delivering a further 160 hours, including providing opportunities for children working with Swindon Youth Justice Service.
- The Wiltshire and Swindon Youth Commission (WSYC) presented their year 2 findings at the 'Big conversation Conference' in March in respect of policing and community safety. WSYC identified 5 priority areas along with recommendations for the PCC and Partner agencies to consider in the year ahead.
- The fourth Operation Scorpion was occurred; a national campaign set to cause major disruptions to drug dealers

and targeting those that would exploit young people across Wiltshire.

A total of **14 arrests** were made with cocaine worth **£9,150**, cannabis worth **£1,150**, cash to the value of **£1,500** and **10 vehicles** seized

- The community remedy document has been updated and made available on the OPCC website.

- The Anti-Social Behaviour (ASB) Toolkit for the public has now been published on the Wiltshire Safeguarding Vulnerable People Partnership (SVPP) website. Swindon are due to localise this and replicate on the Swindon Borough Council website.
- ASB volumes are following seasonally anticipated trend of summer highs and winter lows. The last 2 months to March have seen an upturn in monthly volumes in line with Spring/Summer increase. Volumes however remain lower than previous years.
- Long term arrest volumes for drug driving are stable. January and February recorded a two-month exceptional high, 52 and 58 consecutively however March was recording back to normal figures at 28.

PRIORITY 4: Improve the experience of victims and deliver justice

Includes victim care and support, mental health, the criminal justice system, restorative Wiltshire and reducing re-offending.



QUARTERLY UPDATES

- OPCC funded Swindon Youth Justice Services received an Outstanding rating following the 2023 HM Inspectorate of Probation visit. The inspectors highlighted the services organisational governance, leadership, staff and partnerships alongside Court disposals for excellence.
- Resilience has been built within the Wiltshire Police Legal services following the recruitment of a para legal with civil preventative orders expertise to assist in VAWG policing.
- The OPCC have worked with partners to mobilise the new alcohol and substance misuse and Mental Health Treatment Requirement (MHTR) services.
- A refreshed local female offender strategy and delivery plan has been produced. The OPCC has developed the Ministry of Justice tactical tool kit which will now sit within the National Police Chief's Council board and Association of Police and Crime Commissioner female offender working group.
- The OPCC are supporting both Wiltshire Council and Swindon Borough Council with their new individual substance misuse service tenders and will continue to co-commission from April 2023.



The average number of days from **arrival to case completion** at the Crown Court is at **181 days**, 17 days down from the previous quarter. The national average sits at 250 days.

PCCs across the South West launch new rural crime survey

Police and Crime Commissioners across the South West have come together to launch a survey to explore how crime is affecting rural communities.

Wiltshire Police and Crime Commissioner, Philip Wilkinson and his counterparts in Dorset, Devon and Cornwall, Avon and Somerset and Gloucestershire are hoping the survey will help them to understand how their county's rural communities are affected by crime.

Mr Wilkinson said: "In an agricultural county like Wiltshire, it's so important to keep on top of how Wiltshire Police are responding to and dealing with all forms of rural crime. A lot of work has gone into improving this as a police force and I included it in the priorities set out in my Police and Crime Plan.

"I'm keen to understand what improvements have been made since the National Rural Crime Network ran a similar survey in 2018, and what we still need to put more resource into. By taking a couple of minutes out of your day to complete this survey you will be helping me to understand how I can continue to make Wiltshire safer."

In Wiltshire, the Rural Crime Team cover all heritage and wildlife crime including theft of livestock and machinery, fly tipping, poaching and hare coursing to name a few.

The survey asks rural residents if they have been the victim of any crimes in the last 12 months as well as asking what rural crimes concern them the most.

You can take the survey online [here](#).

Chairman's Announcement - Wiltshire Local Plan Review

At its meeting on Tuesday 11 July, Cabinet will consider the review of the Wiltshire Local Plan, as this important document approaches the final stages towards adoption. [The papers for this meeting can be found here.](#)

The Plan will set out the vision and framework for housing, infrastructure and land for employment growth for the next 15 years, until 2038. Once adopted, all planning applications will be determined against the Plan, making it the most important place-shaping document for Wiltshire.

It also identifies sites for development throughout the county, as the council looks to plan for 36,740 homes (of which over 20,500 homes have already been built or are committed) and will look to allocate 115 hectares for employment sites.

The Plan must be positive and address the need for new homes, jobs and infrastructure, and also provide ways to protect the environment and the environmental impact on communities, while helping to deliver the council's ambitions to be carbon neutral by 2030, and for Wiltshire to have a smaller carbon footprint. It must also align with the Government's National Planning Policy Framework (NPPF).

If the Plan passes through Cabinet, it will then go to Full Council 18 July before a final public consultation in the autumn. Once the public consultation is complete and all comments have been considered, the Plan will be examined by an independent Planning Inspector before it is adopted.

We will have more details on the public consultation stage in the coming weeks.

For more information please contact Nic Thomas, Director for Planning

WILTSHIRE POLICE



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Community Report

Warminster Community Policing Team

May 2023



Agenda Item 8.

Keeping Wiltshire Safe

Your CPT – Westbury

Inspector: Insp Kevin Harmsworth

Neighbourhood Sergeant: Temporary Sgt Matt Roberts

Neighbourhood Officer:
PC Tom Newman

PCSO:
Alice Moore

Performance – 12 Months to March 2023

Force

- Wiltshire Police recorded crime reports a YoY increase of 3% in the 12 months to March 2023 and continues to have one of the lowest crime rates in the country per 1,000 population.
- Wiltshire Police has seen a 13.8% increase in violence without injury crimes in the 12 months to March 2023.
- In March 2023, we received:
 - 9,708 '999' calls, which we answered within 11 seconds on average;
 - 15,312 '101' calls, which we answered within 43 seconds on average;
 - 9,510 CRIB calls, which we answered within 9.27 minutes on average.
- In March 2023, we also attended 1,533 emergency incidents within 10 minutes and 3 seconds on average.

Crime Type	Crime Volume	% of Crime
Totals	44,086	100.0
Violence without injury	7,775	17.7
Violence with injury	6,188	14.1
Criminal damage	4,809	10.9
Stalking and harassment	4,200	9.5
Public order offences	4,002	9.1
Other crime type	17,112	38.8

Warminster CPT

Crime Type	Crime Volume	% of Crime
Totals	2,696	100.0
Violence without injury	423	15.7
Violence with injury	393	14.6
Criminal damage	360	13.4
All other theft offences	256	9.5
Stalking and harassment	250	9.3
Other crime type	1,014	37.6

Stop and Search information for Warminster CPT

During the 12 months leading to February 2023, 64 stop and searches were conducted in the Warminster area of which 34.4% related to a search for controlled drugs.

During 64.1% of these searches, no object was found. In 35.9% of cases, an object was found. Of these cases 65.6% resulted in a no further action disposal; 34.4% resulted in police action being taken; 14.1% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 51 stop and searches
- Asian or Asian British – 1 stop and search

Performance – Hate Crime Overview

Force

Monthly hate crime volumes remain within nominal bounds with no exception

Data is reporting increases in Transgender and Sexual Orientation related hate which follows National trends.

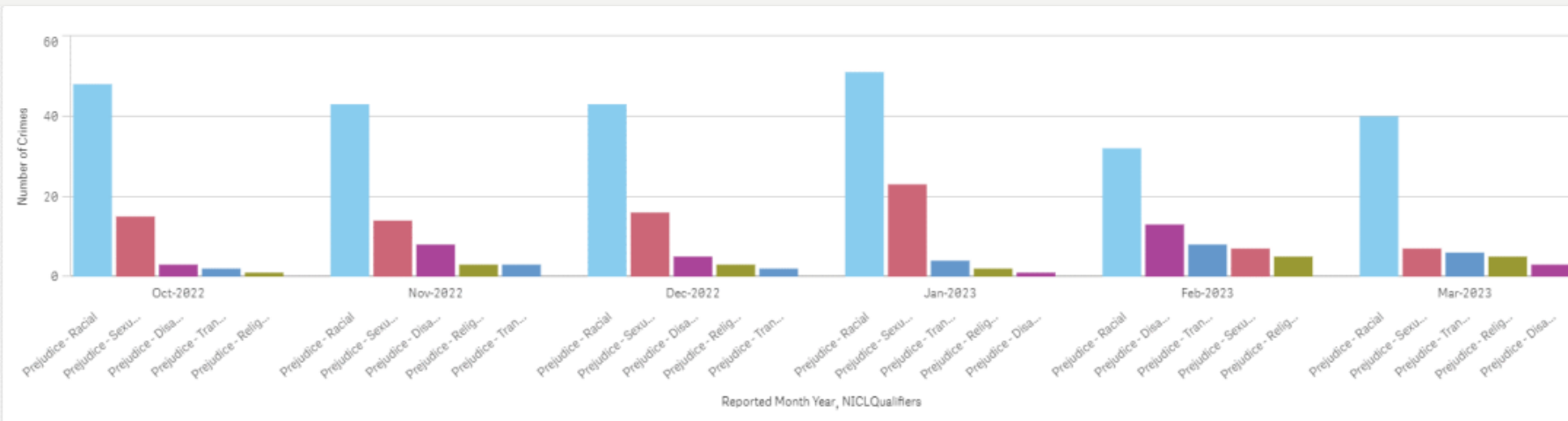
Data from the victim satisfaction survey reports that Hate Crime victims have an 84.5% overall satisfaction rate with the service they receive from Wiltshire Police.

Warminster CPT

	Number of Crimes	Change (number)	Change (%)
Total	49	-31	-39.0%
Prejudice – Racial	20	-19	-48.7%
Prejudice – Sexual orientation	17	-2	-10.5%
Prejudice - Disability	11	-10	-47.6%
Prejudice - Religion	0	-2	-100.0%
Prejudice - Transgender	3	-1	-25.0%

Year on year comparison February 2022 to March 2023 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

Force Hate Crime (6 months to March 2023)



Local Priorities & Updates

Priority	Update
Westbury Town Area	In recent weeks there have been several low level incidents of fire setting across the Westbury town area. The Neighbourhood Team are making enquiries to identify a group of 4-5 young people, working with town CCTV, and local schools, supported by social media witness appeals. The team are considering diversionary activities for the young people involved such as the Fire Service Fire Setters Course, alongside prosecution options for first time entrants into the justice system.
Leighton Recreation Ground	The Leighton Recreation Ground has seen an increase in antisocial behaviour in recent weeks. The Neighbourhood Team have increased patrol activity, and encourage people to report any behaviour of concern as soon as possible.
Rural Crime	<p>Fish Poaching is occurring throughout the county, largely unreported. Rural Crime Team (RCT) are running joint enforcement days with Water Bailiffs.</p> <p>Large increase in theft of GPS equipment nationally. RCT aware more farm machinery/equipment is being left in fields this time of year, and urge communities to consider security measures and report suspicious activity. RCT working with Avon & Somerset police conducting joint patrols. Joint patrols were conducted with Dorset police during June targeting areas previous subject of criminal activity, patrols continue.</p>

Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- For information on what crimes and incidents have been reported in the Warminster Community Policing Team area visit <https://www.police.uk/pu/your-area/wiltshire-police/>

Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk

Follow your CPT on social media

- [Warminster Police Facebook](#)
- [Warminster Police Twitter](#)
- [Westbury Police Facebook](#)
- [Mere Police Facebook](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

The screenshot shows the top part of a web page. At the top left is the "WILTSHIRE POLICE" logo. To its right is a search bar with the text "How can we help you?". Below the search bar is a navigation menu with five items: "Report", "Tell us about", "Apply or register", "Request", and "Feedback". Below the menu is a breadcrumb trail: "Home > About us > CPTs". The main heading is "Warminster CPT". Below this is a text block: "CPT Warminster covers the areas of Warminster, Westbury, Tisbury, Mere and surrounding areas". This is followed by two paragraphs of text providing contact information and instructions for reporting crimes. The first paragraph says: "To contact your CPT about a community-related matter, such as a school visit, then please email WarminsterAreaCPT@wiltshire.police.uk. Please note that this mailbox is not monitored 24/7." The second paragraph says: "You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)". The final line says: "You see a map of [crimes in the Warminster area](#) by visiting www.police.uk".

WILTSHIRE POLICE



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Road Safety update - Westbury Area Board

19 July 2023



• Road Safety Team

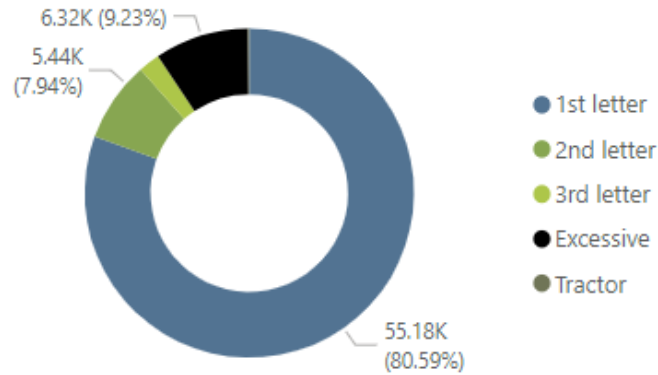


CSW briefing dashboard

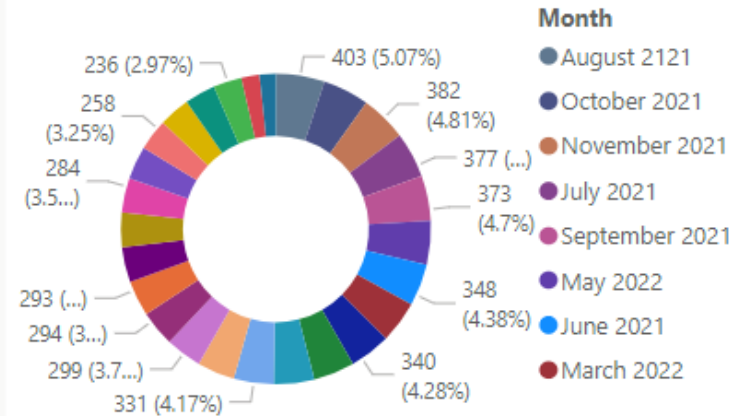
Please use the filters to drill down on the information you wish to see

Data set from April 2021 to May 2023

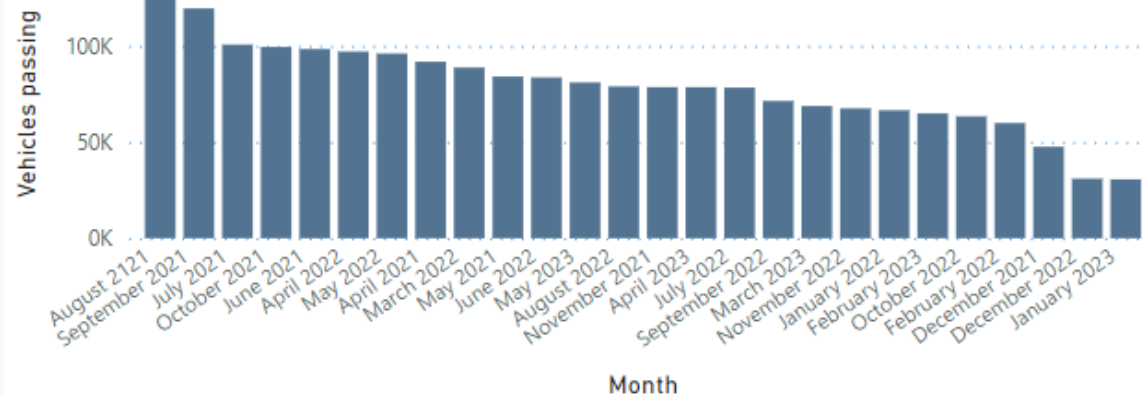
Number of letters sent



Number of watches by month



Vehicles passing by month



7.94K

Sum of No. of watches

68.46K

Sum of Total letters

2.05M

Sum of Vehicles passing

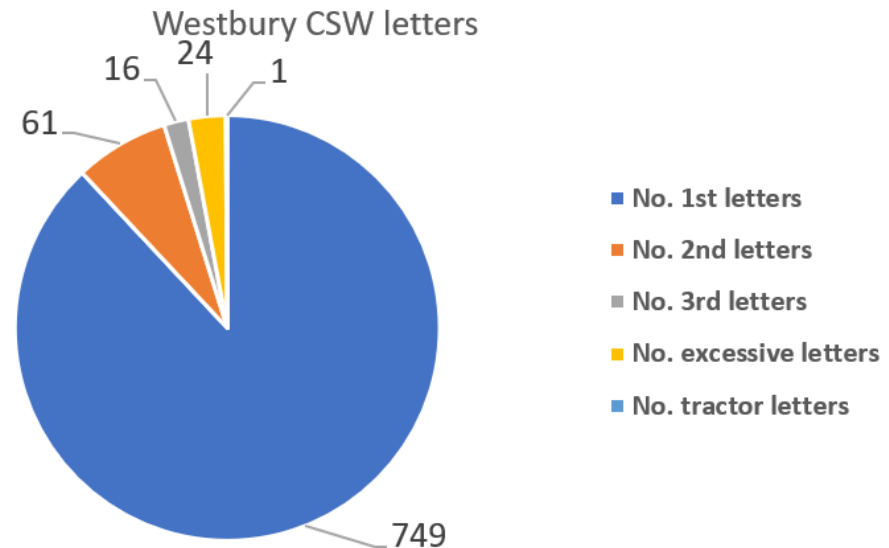
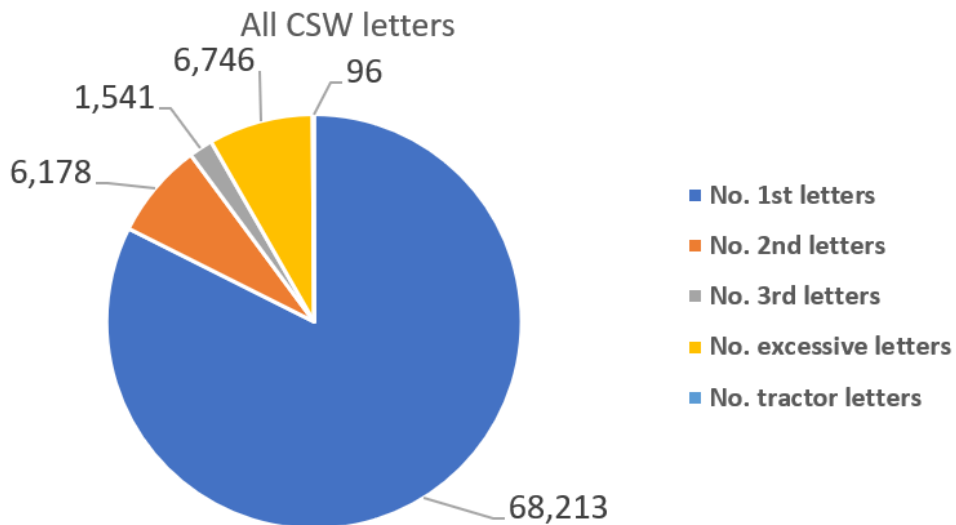
55.18K

Sum of No. 1st letter

• CSW Westbury area - Data since July 2020 to 06/07/2023

Team	No. 1st letters	No. 2nd letters	No. 3rd letters	No. excessive letters	No. tractor letters	Total letters	No. of watches	Average speeders %
Bratton	335	28	12	13	0	388	109	2.73%
Dilton Marsh	71	3	0	2	0	76	85	0.37%
Edington	343	30	4	9	1	387	157	1.34%
Grand Total	749	61	16	24	1	851	351	1.54%

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• Traffic surveys – Westbury since October 2020 to May 31 2023

Wiltshire Council

Title	Result	Survey start date	Speed limit	85th percentile	CPT	Area Board
Dilton Marsh - Tower Hill	No further action	12/10/2021	30	34.1	Warminster	Westbury
Edington - B3098 Westbury Road (N	Speed education	25/04/2022	30	38.03	Warminster	Westbury
Edington - B3098, Westbury Road, S	Speed education	25/04/2022	30	37.93	Warminster	Westbury
Westbury - Slag Lane	No further action	21/11/2021	30	33.5	Warminster	Westbury
Westbury - A350 Warminster Road,	No further action	02/11/2020	30	30.3	Warminster	Westbury
Westbury - B3098 Bratton Road,	No further action	02/11/2020	30	29.3	Warminster	Westbury
Westbury - Meadow Lane	No further action	14/11/2021	30	32.3	Warminster	Westbury
Westbury - Meadow Lane	No further action	14/11/2021	30	33.1	Warminster	Westbury
Westbury - Meadow Lane	No further action	14/11/2021	30	27.6	Warminster	Westbury
Westbury - Newton	No further action	12/10/2021	30	32.8	Trowbridge	Westbury
Westbury - Station Road	No further action	16/06/2022	30	32.19	Warminster	Westbury
Westbury - Storridge Road	Speed education	21/11/2021	30	36.4	Warminster	Westbury

Community Road Safety Officers

CRSO's

Your officer is Lotty Sartin
charlotte.sartin@wiltshire.police.uk

• CRSO's

Recent events

#Project EDWARD

Every Day Without A Road Death



CHILD SEAT SAFETY

• THE CAR SEAT EXPERTS •

iosh Accredited in car seat training

- 25/04 - Melksham
- 26/04 – Salisbury
- 27/04 - Swindon



Tier 1
National Roads Partnership Calendar 2022-2023

20 minimum safe passing distance **1 metre**

30 minimum safe passing distance **1.5 metres**

30+ minimum safe passing distance **2 metres**

Campaign results

Project Zero 12/04/2023	Op Close Pass – Cycles	Project Zero 19/04/2023
6 No MOT	18 educational stops	3 Dangerous condition
3 No Insurance	1 FPN	2 Seat belts
3 Mobile phone use	1 TOR	2 No Insurance
1 Dangerous condition	1 VDRS	1 Not in control
1 No. plate non conform		1 Mobile phone
1 Speed		1 Without proper view
1 Red light		1 Defective Tyre/s
1 Tints		1 Drive o/w in accordance
1 Defective Tyre/s		1 Red light
1 WOA		1 Tints
		49 speed!



Tier 1
National Roads Partnership Calendar 2022-2023

Global Road Safety Week
TBC

Save Lives

• Wider work recently – Op Tramline

Highways England National HGV Cab Project

Police Force	WILTSHIRE
Date of Collection for Vehicle	FRIDAY 14TH APRIL 2023
Date of Return for Vehicle	FRIDAY 21ST APRIL 2023
Number of days vehicle was utilised	3
Routes patrolled	M4, between Junctions 14-18 on A & B carriageway

Offences		Interventions	
Mobile Phone	27	Words of Advice	2
Not in Proper Control	7	Traffic Offence Report	53
Seat Belt	28	Fixed Penalty Notice	35
Speed	6	Graduated Fixed Penalty Notice	3
Prohibited Vehicle O/S Lane	2	GFPN Amount	£750
Use of M/Way Verge		Summons	3
No Insurance	2	Section 165 Seizure	2
Stopping on H/S		VDRS	1
Driving on H/S	1	HORT/1	1
Construction & Use	6	PG9	2
Driver's Hours		Letter / Warning	
Due Care	6	Arrest	
Insecure Load	3	Referral to Traffic Commissioner	
Red Light/ X Offence		NFA	
Drink/Drug Drive		Other	
Crime			
Other	13		
Total	101	Total	102

HGV	41
LGV	24
PSV	1
Private Vehicles	29
Other	1
Total	96

Top three offences detected through Operation Tramline are:



Mobile phone use



Seat belt offences



Driver not in proper control



Wilts Specialist Ops @WiltsSpecOps · 21 Apr

#RPU ran #OpTramline for 3 days this week, over 100 offences were identified just from this operation including 27 drivers using a mobile phone at the wheel, the most surprising was a HGV driver watching a film on a laptop! #Fatal5



8

15

222

6,963



Community Speed Enforcement Officers

CSEO's



• CSEO – Dashboard (10/07/2023 0800hrs)

CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

4,275.00

Sum of Speed awareness course

543.00

Sum of Fine & Points

62.00

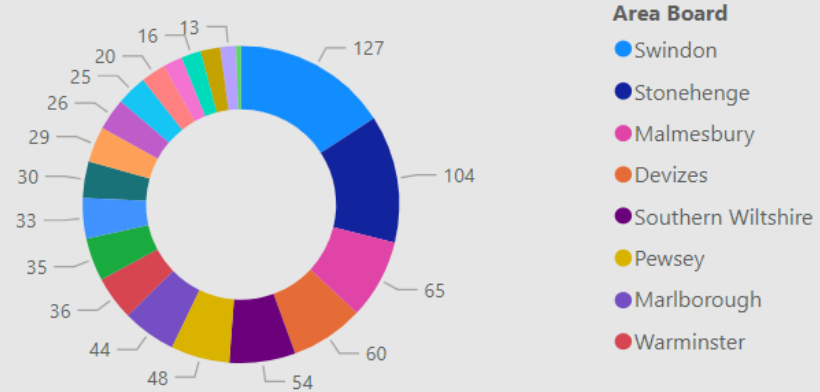
Sum of Court

390

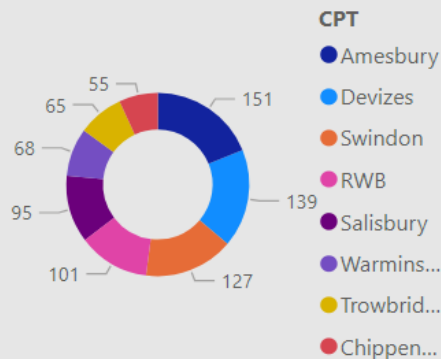
Count of Location

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Tilshead	2022	December	93.00	7.00	1.00	Amesbury	Stonehenge
Cricklade - Spital Lane	2023	April	80.00	10.00	0.00	RWB	RWB
Wilton - The Avenue	2022	December	65.00	19.00	8.00	Salisbury	South West Wi
Coombe Bissett - Deegan House	2023	June	64.00	8.00	0.00	Salisbury	Southern Wilts
Collingbourne Kingston	2022	December	62.00	9.00	0.00	Amesbury	Tidworth
Sutton Benger - B4069 No. 2 Box Cottage	2023	June	61.00	3.00	0.00	Chippenham	Chippenham
Ogbourne St Andrew	2023	April	60.00	4.00	0.00	Devizes	Marlborough
Tilshead	2022	November	58.00	6.00	1.00	Amesbury	Stonehenge
Shaw and Whitley (Shaw Hill)	2022	December	55.00	9.00	0.00	Trowbridge	Melksham
Cholderton	2023	March	53.00	3.00	1.00	Amesbury	Stonehenge
Cholderton - Church Close	2023	April	51.00	1.00	0.00	Amesbury	Stonehenge
Harnham - Portland Avenue	2023	April	47.00	6.00	0.00	Salisbury	Salisbury
Harnham - Portland Avenue	2023	February	46.00	12.00	2.00	Salisbury	Salisbury
Oare - Outside Oare House	2023	March	46.00	10.00	0.00	Devizes	Pewsey
Wilton - The Avenue	2023	January	46.00	9.00	4.00	Salisbury	South West Wi
Total			4,275.0	543.00	62.00		

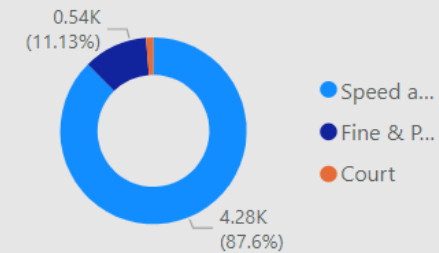
Activity by Area Board



Activity by CPT



Outcomes



• CSEO – Westbury Area Board results

CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

49.00

Sum of Speed awareness...

3.00

Sum of Fine & Points

0.00

Sum of Court

9

Count of Location

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Bratton - Melbourne Street	2023	July	8.00	0.00	0.00	Warminster	Westbury
Dilton Marsh	2021	December	7.00	0.00	0.00	Warminster	Westbury
Edington - Longlands Close	2023	January	7.00	1.00	0.00	Warminster	Westbury
Bratton - Melbourne Street	2023	January	4.00	0.00	0.00	Warminster	Westbury
Edington - 14 Westbury Road	2023	June	3.00	1.00	0.00	Warminster	Westbury
Bratton	2023	January	2.00	0.00	0.00	Warminster	Westbury
Dilton Marsh	2022	November	2.00	0.00	0.00	Warminster	Westbury
Dilton Marsh	2023	March	1.00	0.00	0.00	Warminster	Westbury
Edington	2023	January	1.00	0.00	0.00	Warminster	Westbury
Bratton	2022	February	0.00	0.00	0.00	Warminster	Westbury
Dilton Marsh	2021	October	0.00	0.00	0.00	Warminster	Westbury
Edington	2023	February	0.00	0.00	0.00	Warminster	Westbury
Edington - Monastery Road	2023	January	0.00	0.00	0.00	Warminster	Westbury
Edington - Three Daggers	2023	January	0.00	0.00	0.00	Warminster	Westbury
Total			49.00	3.00	0.00		

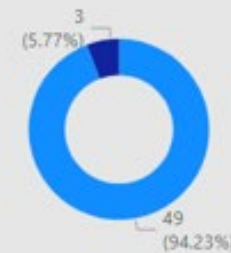
Activity by Area Board



Activity by CPT



Outcomes

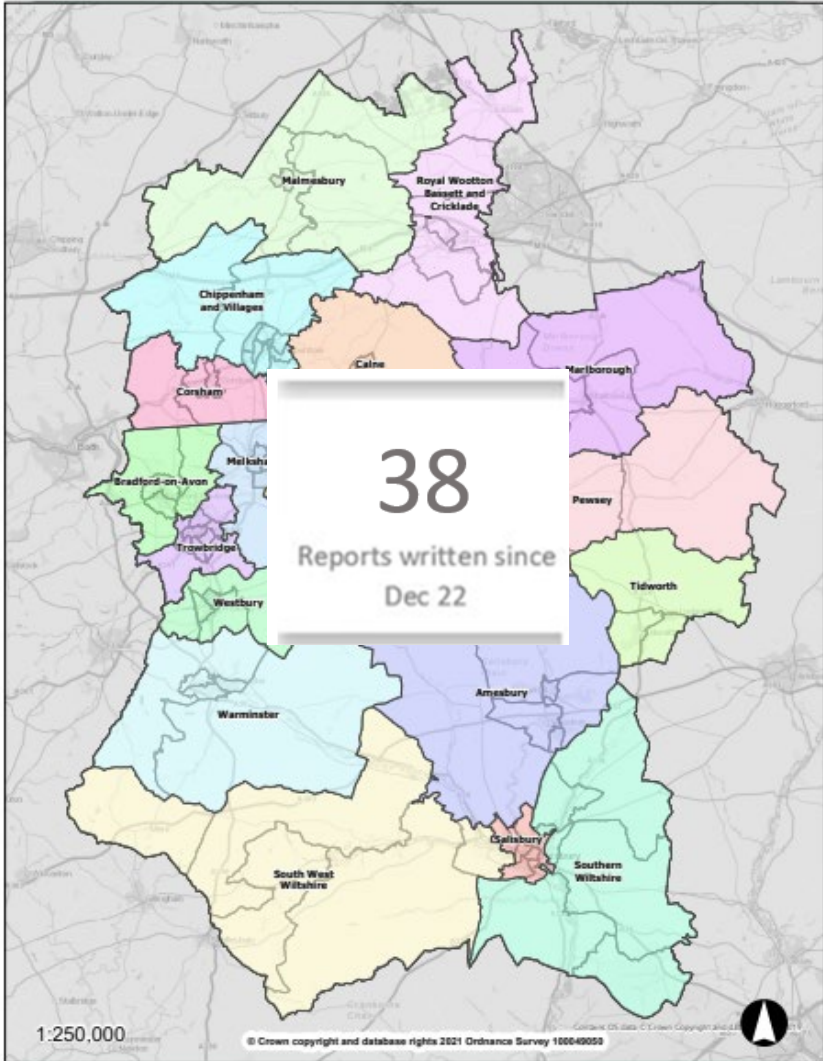


Making Wiltshire Safer : Road Safety

In a 30 days period
Road Policing Unit
have;

Wiltshire Council

Wiltshire Area Boards 2021



38

Reports written since
Dec 22

115



87



65



700+

stops

26



43



111



to list
just a few

• More information



[Wilts Specialist Ops \(@WiltsSpecOps\) / Twitter](#)

[Wiltshire Specials \(@wiltspolicesc\) / Twitter](#)

You don't need a Twitter account to see this information

[Road Safety \(wiltshire-pcc.gov.uk\)](#)



[Road safety education - Wiltshire Council](#)



Update for Wiltshire Area Boards

April 2023

Falls Work Programme

Wiltshire ICA continue to prioritise the Falls work programme. This includes using short-term funding to purchase additional Raizer chairs with training support to ensure that staff are equipped and confident to respond to falls where appropriate.

This is targeted at the Community and Reablement teams, and Care Homes with the highest number of proportionate falls, to ensure support is meaningful and effective.

The programme is in the engagement and mobilisation phase. The short-term objectives are to reduce unnecessary falls resulting in calls to 999 where possible and contribute to a robust community and provider response to falls.

We have established a new strategy working group in partnership with Wiltshire Council and Public Health. The group aims to better understand the Wiltshire population needs and to develop a Wiltshire Falls strategy to enable a prevention and response, long-term approach.

Spring boosters

COVID-19 is more serious in older people and in people with certain underlying health conditions. For these reasons, people aged 75 years and over, residents in care homes for older adults, and those aged 5 years and over with a weakened immune system are being offered a spring booster of COVID-19 vaccine. Appointments will be offered between April and June with those at highest risk being called in first.

Thank you to our Healthwatch Heroes

We're celebrating our 10th birthday by thanking everyone who has shared their story with us over the last decade. With your help, we've been able to help improve health and social care services for everyone.

Whether you spoke to us at an event, over the phone, or left a comment online – we want you to know it mattered. Because of you, we've raised awareness of some of the big issues, and championed change where it's needed. So to mark the 10th anniversary of Healthwatch, we're saying thanks to you, **our Healthwatch Heroes**.

We're also saying thank you to **our partners** – because only by working with incredible groups, charities and organisations have we been able to shine a light on what local people want and need from their care.

And to **health and care professionals** – your commitment to listen to what people are saying and striving to improve services for everyone has made all the difference.

But the biggest thank you has to go to **our amazing volunteers**, because without your passion and commitment, nothing would have been possible. We can't do it without you!

A decade of highlights

Highlights of the last 10 years include:

- Winning two national Healthwatch awards! The first one in 2018 for [our Young Listeners project](#). The second in 2020 for [helping to improve care and support for people living with dementia](#).
- Launching our [Community Cash Fund grant scheme](#) to help local health and wellbeing projects get off the ground.
- Setting up our [Wiltshire Mental Health Open Forum](#) which now has more than 80 members. They created [a guide to local mental health support](#), which since its



launch in 2021 has been downloaded more than 500 times.

- [Gathering your feedback](#) and providing [a trusted source of information](#) throughout the Covid-19 pandemic.
- [Helping to improve online mental health services](#) for children and young people.
- Showing how your views have been used to [make changes at Great Western Hospital](#).

We've been so privileged to be able to talk to so many people over the years, including military families, people with autism, young people from the LGBTQ+ community, people living with dementia, people with mental ill health, carers, hospital patients, and care home residents. In the last year alone, we've heard the views and experiences of more than 2,500 people.

Thank you to everyone who shared their story with us over the last decade. Please continue to tell us what you think so we can champion your views both locally and nationally.

Here's to the next 10 years!

Community Development – Project Updates

Our Community Organising team has been working on a number of community engagements projects over the last few months. A summary of these projects is included below:

The Friary Youth Engagement Project

The team recently completed a youth engagement project for Salisbury City Council which aimed to develop positive relationships and understand the needs and ambitions of young people who live on The Friary Estate in Salisbury. This project was delivered over 18 months with direct outreach and delivery with young people and their families. As part of the project the team delivered a skills-based training programme, co-produced a youth action plan and supported the provision of new youth activity. Young people took part in a six-week engagement project with fun games and group activities designed to understand how youth activity could be delivered locally.

10 young people received Community Organising and listening training, they also attended a residential at Oxenwood Outdoor Education Centre and a reward trip to a trampoline park. As a result of the project, a new youth club called 'The Hangout' was created, with 22 young people signed up to attend regular activities. Young people who took part in the project reported improved self-esteem, confidence and wellbeing, as well as feeling more connected to the community.

Rural Youth Project

The team has continued to deliver the rural youth project with door-knocking and engagement activity. Four pop-up events have been held so far in 2023, with 56 young people taking part in positive activities. As part of the project, the team has also supported the creation of a new youth club. This included governance advice and support for the newly formed youth club committee. 3 potential Young Leaders and 3 adult volunteers took part in First Aid training and will continue to receive support from YAW clubs.

Community Transport Association Project

Outreach and engagement activity has continued across eight key areas in Wiltshire as part of a project funded by the Community Transport Association (CTA). The project aims to recruit new volunteers for Link Schemes and reduce loneliness and isolation. Through direct outreach, the team has recruited 46 potential new volunteers for Link Schemes. Our Community Organisers were also joined by volunteers from local Link Schemes who took part in door-knocking activity with our team.

Community Engagement Services

Our team has a wealth of experience in supporting and delivering community engagement projects. We work with Councils, voluntary groups, charities and partner organisations to speak to local people about issues which are important to them and their community. Our team works on the ground, at the grassroots by knocking on doors and talking to people in public places to find out what they have to say. This approach is very effective at identifying different views (including from harder-to-reach groups) and produces actionable insights and solutions to often complex problems.

In addition to listening activity through door-knocking, our team delivers bespoke training and youth engagement projects. We have also worked with a number of Town and Parish Councils to create online surveys for digital consultation on neighbourhood planning and community needs analysis.

For more information about how we can help you reach out and connect with local communities through door-knocking, community engagement initiatives or digital surveys in 2023, please see our information leaflet (included with this briefing) or contact Harry

Tipple: htipple@communityfirst.org.uk

Continues on next page.

Link Schemes Audit 2022

Each year, Community First gathers data from Link Schemes to prepare the annual Link Schemes Audit. The Link Audit is important because it demonstrates how vital local transport groups are to the health and wellbeing of Wiltshire residents, particularly those who live in rural areas. As well as collecting information about the number of miles travelled, tasks undertaken and volunteer hours given, each Link Scheme also collects data on the type of journeys carried out e.g. trips to local doctors surgeries, community hospitals and dentists. This helps us build up a picture of the important role Link Schemes play in helping people to access healthcare and other services that help them live fulfilling and independent lives, reduce isolation, manage health conditions and keep active.

Summary of findings:

- There are 1,620 volunteers involved in supporting local Link Schemes in Wiltshire, with an average of 38 volunteers per Link Scheme.
- The number of volunteers for Link Schemes increased by 3% in 2022.
- In 2022 Link Schemes travelled 689,661 miles, which is a 39% increase from 2021.
- There was a 38% increase in everyday tasks (34,125) completed by Link volunteers in 2022.
- Volunteers for local Link Schemes gave over 100,000 hours of their time in 2022. This is a 22% increase from the previous audit.
- 26,249 health related journeys were completed in 2022, which is a 27% increase from 2021.
- The economic value of Link Schemes is £1,262,102 based on ONS South West Average hourly pay (£12.48 per hour). This is a 22% increase from 2021.

The Link Schemes Audit shows that Link Schemes have gone above and beyond to support their local communities in 2022, with a significant increase in service delivery against a small increase in volunteer numbers. We hope you will join us in congratulating Link Schemes for their fantastic achievements and their commitment to supporting some of the most vulnerable people in the county.

A copy of the Link Schemes Audit 2022 can found on the [Community First website](#), a PDF copy of the audit is also included with this briefing document.

Support for Village Halls and Community Buildings (WVHA)

Wiltshire Village Halls Association (WVHA) is a membership network for village halls and community buildings in Wiltshire and Swindon. This is a specialist advisory and support service with opportunities for networking, training, promotion and help with local/national guidance. In addition to the support from our Village Halls Advisor Helen Akiyama, WVHA members also benefit from a profile on our dedicated WVHA website for members of the public who are searching for halls to hire.

Helen Akiyama has recently attended two re-opening events for Sherston Village Hall and Berryfield Village Hall. Both halls have received advice and guidance from WVHA. Before and after photos for these amazing renovations can be found on our [website](#). It is fantastic to see funding and investment going to local halls in Wiltshire. Helen is currently working with member halls who have applied for grant funding through the Queen's Platinum Jubilee Fund which is administrated by ACRE.

For more information and how to join our network visit: www.communityfirst.org.uk/village-halls/ - membership fees are very affordable and many halls and buildings have offered positive feedback on our service.

Continues on next page.

MiDAS – Minibus Driver Awareness Training

Community First offers accredited MiDAS (Minibus Driver Awareness) Training for organisations and groups, led by our fantastic Training Co-ordinator Martin Carter.

It has been a busy few months for MiDAS with over 50 drivers trained in the safe driving and operation of minibuses. Feedback from trainees has been very positive and we continue to enjoy a busy training schedule as we move into the Spring.

“Great session! Martin was so informative and helpful – thank you so much.”

“Very efficient and thorough training from Martin.”

MiDAS is taking new bookings for Spring/Summer 2023 and early booking is recommended to secure a training place. Please contact mcarter@communityfirst.org.uk for more information about MiDAS and how to book your training.

Building Bridges Programme – Learning, Review and Reflection Event and Upcoming Impact Report

The Building Bridges programme Lead Team and programme partners (including Key Workers) attended a Learning, Review and Reflection Event at Market Lavington Village Hall on Wednesday 1st March 2023. The event aimed to highlight the achievements of the Building Bridges Programme and those who took part. We are currently in the process of preparing a project impact report with highlights from the programme including outcomes, case studies and quotes from participants. This will be shared with joint funders The National Lottery Community Fund and The European Social Fund, as well as through the Building Bridges website. Since launch in 2016 the programme has delivered the following outcomes for participants and the wider region:

- 1,910 participants supported through the programme.
- A work or education outcome delivered every 1.9 days.
- £12.9m of economic benefit to the region delivered through the programme, with a cost benefit of £1.67 return per £1 invested (£1.71 pre-pandemic).
- 64% of participants have achieved a positive outcome through the programme.
- 27% of participants achieved employment, 30% moved into education (including 291 who were NEET or at risk) and 7% moved into job search.
- 59% of participants reported increased confidence, wellbeing and self-esteem upon leaving the programme.

Support was maintained to an average of 343 participants throughout the pandemic. Thank you to everyone who has been involved in delivering and supporting this fantastic programme in Swindon and Wiltshire. Work is ongoing to secure continuation funding for the programme.

Youth Action Wiltshire – New Fundraising Events for 2023

The fundraising events calendar for Youth Action Wiltshire has been updated for 2023, with events including Auction of Promises (Chippenham Lions), a Golf Day at North Wiltshire Golf Course and our popular carol service Carols by Candlelight at Malmesbury Abbey. For more information about how you can support Youth Action Wiltshire by attending one of these fantastic events, please visit our website:

www.communityfirst.org.uk/yaw/fundraising

Oxenwood Outdoor Education Centre and Linkenholt Countryside Adventure Centre – Book now for 2023

Community First owns and operates [Oxenwood Outdoor Education Centre](#), a not-for-profit activity and residential centre in the heart of the Wiltshire countryside. Oxenwood is the perfect setting for school, club and group residentials or day trips. We offer a bespoke package of historical enrichment, outdoor education and adventure activities, led by our friendly and experienced outdoor education instructors.

Oxenwood Outdoor Education Centre is a heritage building located in an area of outstanding natural beauty near Marlborough, Wiltshire. During your stay, your group will have exclusive use of the Centre and access to variety of exciting activities including climbing, rifle shooting, archery, hiking, canoeing and mountain biking. We have a wealth of experience working with schools, clubs and youth groups to create memories for a lifetime.

We also work in partnership with The Blagrave Trust to manage [Linkenholt Countryside Adventure Centre](#) which offers a range of day activities and residential campaign experiences designed to meet your group's needs. The venue is located 6 miles from Oxenwood Outdoor Education Centre and situated in a 2,000-acre estate near the Hampshire, Berkshire and Wiltshire borders.

Please see the links above for more information about each of our outdoor education settings, this includes updated pricing information for 2023. Copies of our information leaflets and pricing sheets for 2023 are included with this briefing pack.

To find out more about the bespoke packages on offer or to make a booking, email enquiries@oxenwoodcentre.com or telephone 01264 731274.

Briefing prepared by:

Ellie Ewing, Marketing and Communications Manager (Community First)

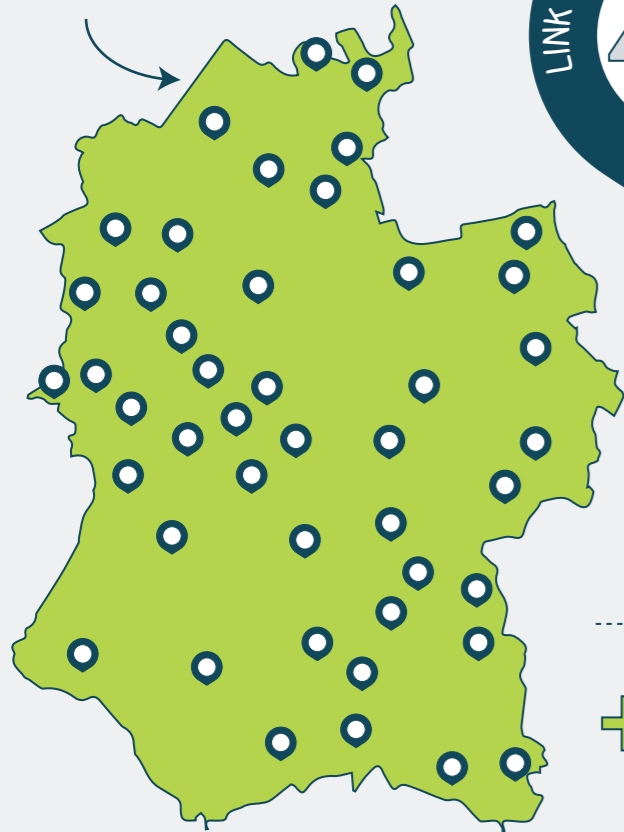
17th March 2023



Link Scheme Audit 2022



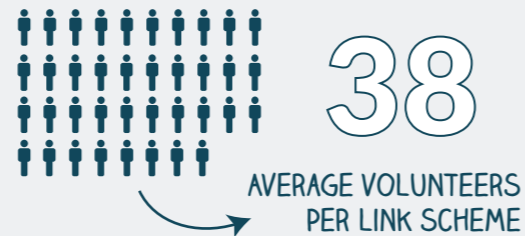
LINK SCHEME MAP OF WILTSHIRE



LINK GOOD NEIGHBOUR SCHEMES
42

THE NUMBER OF LINK SCHEMES IN WILTSHIRE & SWINDON IS UNCHANGED FROM 2021

1,620
NUMBER OF VOLUNTEERS INVOLVED IN LINK SCHEMES



PERCENTAGE CHANGE IN LINK VOLUNTEERS FROM 2021
+3%

IN 2022 LINK VOLUNTEERS OFFERED:

101,130
Hours

THE NUMBER OF HOURS GIVEN BY VOLUNTEERS INCREASED BY **+22%** IN 2022



ECONOMIC VALUE BASED ON HOURLY RATE*



£1,262,102

AVERAGE ADDED ECONOMIC VALUE PER VOLUNTEER HAS INCREASED BY 22% FROM 2021 LINK SCHEME AUDIT FIGURES

£779.07

AVERAGE ADDED ECONOMIC VALUE PER VOLUNTEER IN 2022

*Based on ONS South West Average hourly pay - gross (£) - For all jobs @ £12.48 per hour

+39%

THE NUMBER OF MILES TRAVELLED BY LINK VOLUNTEER DRIVERS INCREASED BY 39% COMPARED WITH 2021 AUDIT FIGURES

IN 2022 LINK VOLUNTEERS TRAVELLED:

689,661
Miles

IN 2022 EACH LINK VOLUNTEER TRAVELLED AN AVERAGE OF:

425 Miles

16,420 Miles

IN 2022 EACH LINK SCHEME TRAVELLED AN AVERAGE OF

EVERYDAY TASKS COMPLETED IN 2022*

34,125

THE NUMBER OF 'GOOD NEIGHBOUR' TASKS COMPLETED IN 2022 INCREASED BY **+38%**

*Some Link schemes offer good neighbour services including small tasks in the home & garden, shopping, prescription collection and befriending.



HEALTH RELATED JOURNEYS IN 2022

26,249 (+27% INCREASE FROM 2021)

DISTRICT HOSPITALS **9,636** (+24%)

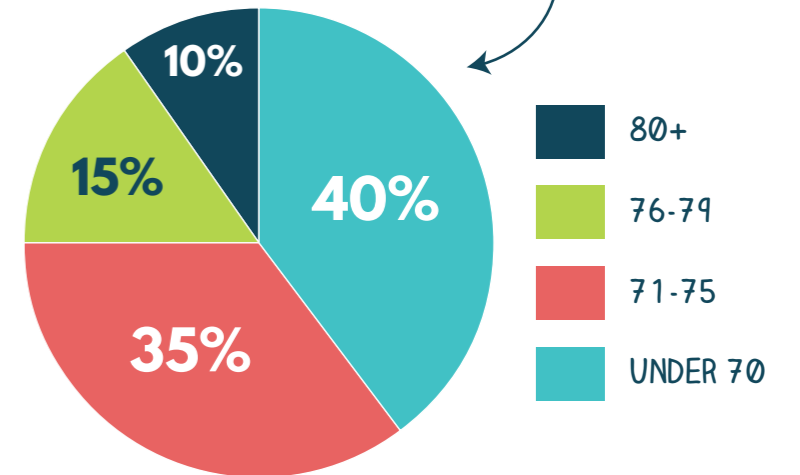
DOCTORS SURGERIES **7,194** (+37%)

OTHER HEALTH & DENTISTS **5,045** (+21%)

OTHER HOSPITALS **2,426** (+18%)

COMMUNITY HOSPITALS **1,948** (+34%)

LINK SERVICE DRIVERS AGE PROFILE



COMMUNITY FIRST

STATISTICS COMPILED BY WILTSHIRE LINK SCHEMES & COMMUNITY FIRST, REGISTERED CHARITY NO: 288117



COMMUNITY
FIRST

Community Engagement & Consultancy Services

Do you need help with community consultation and engagement?

Our expert team works on the ground, at the grassroots level delivering bespoke training and direct support for community led projects, digital and face to face community consultations, neighbourhood planning, community led planning and more.

We also offer support to establish new groups, help with meeting or event planning/facilitation and carry out research or needs analysis.

A woman with a black backpack stands in front of a house, looking at a document. The house has a white door and a hanging basket of flowers. There are green bushes in the foreground.

“Massive thanks to you both for an excellently delivered insightful course...I didn’t expect to gain so much specially via zoom!”

Community First has experience in building and strengthening local communities through active participation and leadership. We believe in community ownership by supporting new thoughts and ideas and helping people convert them into reality.

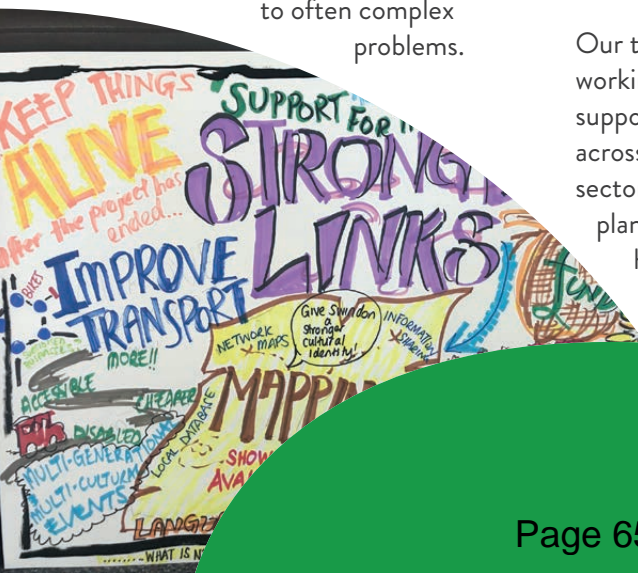
Community First uses the Community Organising approach as an open and effective way to meet and talk to local people on matters that are important to them, often in their own homes or in other places where people naturally gather such as lunch clubs, groups or public spaces.

The Community Organising team at Community First is committed to bringing together communities to reflect a range of differing views and issues. This approach produces collective clarity and action that delivers workable solutions to often complex problems.

Using a community led approach, our team offers the following paid consultancy services with a free 30 minute introductory consultation:

- All forms of community consultation and engagement.
- Community empowerment and influence.
- Support for community led planning or neighbourhood planning consultation or referendum.
- Online survey design and survey questionnaire design.
- Research, feasibility studies and collecting evidence of need.
- Report writing and thematic analysis.
- Project development and project management.
- Online and face to face training.

Our team has extensive experience working in rural communities and has supported groups and organisations across the voluntary, public and private sectors on a range of issues including planning, youth work, housing and health care.



Neighbourhood Consultation

Our team worked with Woodborough Parish Council to consult with residents about a proposed Neighbourhood Development Order (NDO). The NDO contained a proposal for the construction of new houses, along with a drop-off parking area for the local school which had been identified as a need.

Community First carried out 3 days of consultation activity, knocking on doors to speak to residents about their initial thoughts as they related to the proposed order. Following door-knocking activity, our team held a public event to ensure residents had the opportunity to

ask questions, offer feedback and raise concerns about the proposal in an open and supportive environment. As part of the consultation process, residents also took part in an interactive session with Community Organisers which identified a number of key themes and concerns relating to the Neighbourhood Development Order.

Following the neighbourhood consultation in Woodborough, our Community Organisers gathered the feedback from residents into a report with a series of recommendations about how the community could move forward.





Community Engagement

Bath & North East Somerset, Swindon and Wiltshire Clinical Commissioning Group (BSW CCG) commissioned Community First to deliver a community based engagement project, with the overall aim of understanding how rural inequalities impact upon people affected by cancer. The listening project also aimed to provide insight into digital exclusion during Covid-19.

BSW CCG wanted to understand what was working well and potential barriers for people affected by cancer in rural parts of Wiltshire and Bath & North East Somerset. A key focus for BSW CCG was hearing from harder to reach groups including individuals from the boating, travelling and military communities.

Prior to face-to-face activity activity, our team devised methods of engaging harder

to reach groups, as well as carrying out desk-based research to map local support and services for people affected by cancer.

Our Community Organisers spent several days door-knocking in key areas, listening to over 200 residents and recording their feedback. Feedback was also gathered from organisations who work with people affected by cancer in B&NES and Wiltshire.

Listenings were transcribed and a thematic analysis was carried out to identify key themes which emerged from the data. All findings were compiled into a comprehensive report with key themes clearly highlighted, qualitative and quantitative analysis and a series of recommendations for the CCG.



Online & Face-to-Face Training

We offer Community Organising training for groups and organisations who would like to engage with their local community more effectively, as well as training new community leaders. Our courses can be designed for adults or young people and delivered online or face-to-face at your preferred venue.

Online Surveys

Community First now offers branded online surveys. We use a premium survey tool which allows for exceptional flexibility with an unlimited number of questions, question types and responses from members of the public.

We can take the hassle out of survey design by creating a bespoke survey branded with your logo and colour scheme. Surveys are user friendly, mobile optimised and easy to complete, with a full password protected data export and PDF results summary at the close of the survey date. We also provide technical support and a weekly update on the number of respondents, as well as advice on how to promote your survey to maximise responses.

Youth Peer to Peer Consultation:

In addition to Community Development services, Community First also manages the award-winning Youth Action Wiltshire (YAW) service. Our team works alongside YAW youth workers to design and deliver innovative youth peer to peer listening and engagement projects, as well as helping organisations to embed the voice and views of young people in their service delivery.

Community First is uniquely positioned in Wiltshire to offer support to ‘youth led’ organisations and has a proven track record of supporting and empowering young people to share their views, including with commissioners and other decision makers. Our youth voice and engagement projects include Young Listeners (Healthwatch Wiltshire) and Youth Consultant (Wiltshire Council.)

Service	Details
Introductory consultation (30 mins)	Free
Daily door knocking	<i>Please contact us for more information and so we can create a bespoke package that works for you.</i>
Transport	
Online Survey and data export (with summary results)	
Facilitation day or event	
Training day (virtual or face-to-face)	
Simple feedback report	
Full published report (including thematic analysis)	



COMMUNITY
FIRST F

Contact Us

01380 722475

enquiries@communityfirst.org.uk

www.communityfirst.org.uk



Community First, Unit C2, Beacon Business Centre, Hopton Park, Devizes, SN10 2EY
Charity No: 288117 | VAT Registration No: 639 3860 06 | Company Limited by Guarantee Reg.
No: 1757334 England | Registered with the Financial Conduct Authority No: FRN 311971

Linkenholt Countryside Adventure Centre Price List 2023

Overnight & Camping Charges

£7 per head per night – **Minimum charge of £100 applies for groups less than 14 persons.** Includes exclusive use of the site between 5pm and 9am and includes use of Hall, Kitchen and Washrooms.

Day Hire & Activities Hire

Day Hire of Hall and Kitchen - available from 9am - 4pm, non-exclusive use of the site. **£15 per hour**

Full day of Adventure Activities, such as water sports (offsite), Climbing wall, Mountain Biking, Fencing, Archery, Bushcraft, etc. up to 7 hours **£400**

Half day of Adventure Activities, up to 3.5hours **£250**

History/Drama Curriculum Enrichment Day, full day **£400**

History/Drama Curriculum Enrichment Day, half day **£250**

Single Session of Adventure Activity – one instructor (some groups may require more than one instructor to cover NGB staffing ratios – chargeable per instructor) **£25 per hour, per instructor**

We specialise in bespoke programmes & very much look forward to working with you to meet your groups specific needs. To make a booking;

- Please contact Ed, telephone: **01264 731274** Email: **enquiries@oxenwoodcentre.com** to discuss dates & your groups requirements.
- Complete & return a booking form, which along with your deposit will confirm your booking.

Please note - As a charity we don't charge VAT on bookings from charities, youth groups or schools & in 2023 we are offering exclusive use of the site & facilities over night for your group.





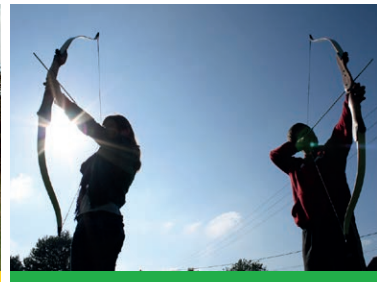
**We are open
for business**

Linkenholt Countryside Adventure Centre



**Offering camping residentials and
exciting day activities.**

**Perfect for D of E, Scouts, Guides,
Youth and School Groups.**



 Linkenholt Countryside Adventure Centre, Linkenholt, Andover, SP11 0EA

 01264 731274  enquiries@oxenwoodcentre.com  www.oxenwoodcentre.com

Linkenholt Countryside Adventure Centre is managed by Community First. Registered Charity No: 288117



Linkenholt Countryside Adventure Centre

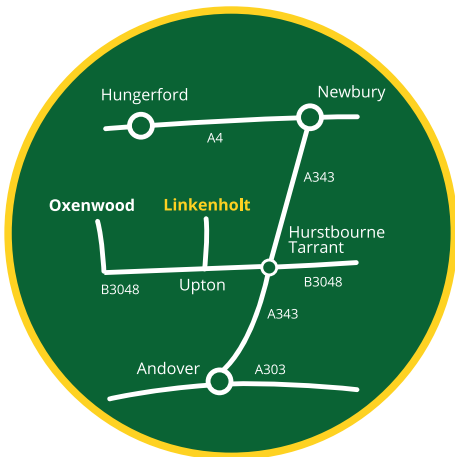
Situated within the beautiful setting of a 2,000 acre unspoilt estate, where the Hampshire, Berkshire & Wiltshire borders meet. The safe, peaceful, Linkenholt site includes ample parking, a main hall, fully equipped kitchen, toilet & shower, including disabled access facilities & flat open camping areas.

Self-led activities include:

Bushcraft, team sports, wildlife & scavenger hunts, shelter building, cookery & orienteering.

Instructor led activities include:

Archery, mountain biking, climbing, team building, bespoke historical themed & leadership activities.



Bookings

To start your groups adventure, please contact Ed Plank
Centre Manager & Chief Instructor

Oxenwood Outdoor Education Centre: Price List 2023

Schools residentials with agreed activity programmes and catering:

2 days 1 night:	Pupil: £95.00	Adult: £25.00
3 days 2 night:	Pupil: £155.00	Adult: £45.00
4 days 3 night:	Pupil: £195.00	Adult: £65.00
5 days 4 night:	Pupil: £240.00	Adult: £85.00

Please note: For students choosing to not stay overnight the price is; £40 per day with meals, £30 per day with no food (half day on last day @ 50%)

Weekend Residentials - Youth Groups

Self-led, self-catered hire of centre and accommodation	£440 per night
Self-catered 2 day, 1 night residential with agreed activity programme	£60 per young person
Self-catered 3 day, 2 night residential with agreed activity programme	£100 per young person

Please note: Full Board Bookings – See Schools residential rates (top left)

Camping per night

£7 per head per night – Minimum charge of £100 applies for groups less than 14 persons.
Includes outside toilet block, Hall and Kitchen



Oxenwood Outdoor Education Centre: Price List 2023

Day Activities

Full day of Adventure Activities, such as water sports, Climbing wall, Mountain Biking, Fencing, Archery, Bushcraft, etc. up to 7 hours	£400
Dawn To Dusk Day a full day of Adventure Activities followed by a BBQ & night hike	£600
Half day of Adventure Activities, up to 3.5 hours	£250
History/Drama Curriculum Enrichment Day, full day	£400
History/Drama Curriculum Enrichment Day, half day	£250
Single Session of Adventure Activity – one instructor (some groups may require more than one instructor to cover NGB staffing ratios – chargeable per instructor)	£25 per hour, per instructor
Bespoke outreach delivery	Prices on request

We specialise in bespoke programmes & very much look forward to working with you to meet your groups specific needs.

To make a booking:

- Please contact Ed, telephone: **01264 731274** Email: **enquiries@oxenwoodcentre.com** to discuss dates & your groups requirements.
- Complete & return a booking form, which along with your deposit will confirm your booking.

Please note - As a charity we don't charge VAT on bookings from charities, youth groups or schools & in 2023 we are offering exclusive use of the site & facilities over night for your group.





**We are open
for business**

Oxenwood Outdoor Education Centre

CREATING MEMORIES FOR A LIFETIME




**Offering residential experiences
and exciting adventure sport,
outdoor education and bespoke
historical enrichments days.**



Your school or youth groups residential or day programme, will be designed to meet your young people's needs and learning objectives.

 Oxenwood Outdoor Education Centre, Oxenwood, Marlborough, SN8 3NQ

 01264 731274  enquiries@oxenwoodcentre.com  www.oxenwoodcentre.com

Oxenwood Outdoor Education Centre is a service from Community First. Registered Charity No: 288117



Oxenwood

Creating memories for a lifetime

Oxenwood Outdoor Education Centre nestles in the heart of Wiltshire's North Wessex Downs Area of Outstanding Natural Beauty, steeped in interesting history, geography and wildlife. Our intimate residential accommodation can cater for up to 38 group members and 8 group leaders.



With a fully equipped catering kitchen, full toilet and shower facilities, including disabled access facilities, a main hall, staff room, playing field and classroom. Groups can select from fully catered, part catered and self-catered options.



SOME OF OUR MOST POPULAR ACTIVITIES INCLUDE:

- ✓ Climbing Wall
- ✓ Archery
- ✓ Mountain Biking and Cycle Skills
- ✓ Problem Solving
- ✓ Shelter Building
- ✓ Canoeing, Kayaking and Rafting
- ✓ Stand Up Paddle Boarding
- ✓ Bushcraft
- ✓ Orienteering
- ✓ Healthy Eating and Cooking

Bookings

To find out more and start designing your groups day or residential programme, please contact Ed Plank, Centre Manager & Chief Instructor

Alongside our unique Historical, Literacy and Theme Days.

AGE UK WILTSHIRE

News and Views

CEO Message - Sarah Cardy

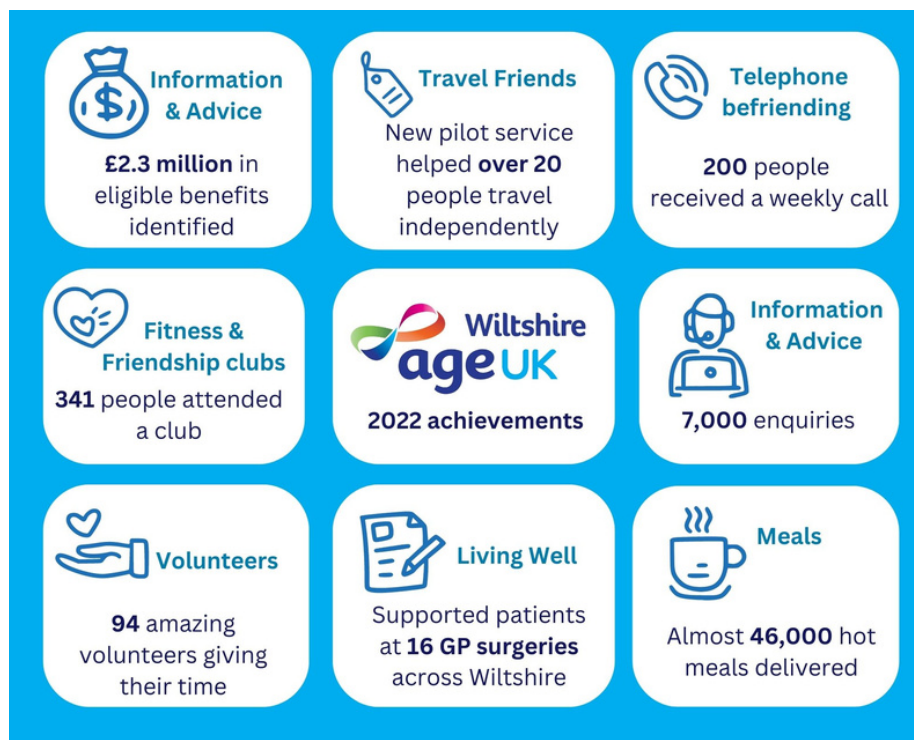
Welcome to our very first external newsletter, highlighting the latest news and updates from Age UK Wiltshire.

Each quarter, we will be sharing updates, advice, and success stories from older adults who have benefited from our services. We will also be showcasing our dedicated volunteers and community partners who make our work possible.

At Age UK Wiltshire, we believe in the power of community and are committed to building strong partnerships with local organisations and stakeholders to create a supportive network for older adults in the community.

We're grateful for your continued support as we promote the well-being and independence of older adults and help them to love later life. We hope you enjoy our newsletter and connecting with us and we'd like to thank you for being a part of our community.

I also want to take this opportunity to highlight the amazing work done last year, with some stats on how we made a huge impact on people's lives:



Newsletter Highlights

CEO Welcome and a review of the past year

Age UK Southampton Merger

Future development plans

Service Spotlight - F&F

Partnership Working - WASP

Volunteers

Volunteer Story

Grants and Awards

Lets Talk About: Benefits



[Follow us on Facebook](#)



[@AgeUKWiltshire](#)

[Visit our website](#)

News and updates

Age UK Southampton Merger

We are excited to confirm that Age UK Wiltshire and Age UK Southampton have joined forces to continue to offer much needed support to older people in their local areas!

Our organisations have a long history of providing vital services and support to older people to help improve their quality of later life. By combining our resources and expertise, we believe we can have an even greater impact on the lives of our clients. This expansion enables a strengthened service provision, shared learning, and the potential to develop new and important services, identified by older people within their local communities. The collaboration will ensure that the rising demand for frontline services and support will be met, not only in the Wiltshire and Swindon area but across the Southampton area.

We are committed to ensuring a smooth transition and to keeping all stakeholders informed throughout the process. We believe this merger will create new opportunities for growth and collaboration, and we are excited to embark on this new chapter together.

The Merger took place on the 1st April 2023 and our gratitude goes to all our supporters, volunteers, and staff who have helped make this merger possible. We look forward to continuing to work together to make a positive impact in the lives of older adults.

Our future development plans for this year

We have ambitious plans to open **three charity retail shops**, which will become hubs across Wiltshire! We're working in partnership with another charity to use their expertise as consultants to help us build a sustainable model.

The Information & Advice service is busy helping many older people combat the cost of living with grants, advice, and benefits information, including making Surviving Winter grants. We're looking at how we can develop new I&A services across Wiltshire and Swindon, including more face-to-face information and advice.

"I couldn't have done this without you, I felt so dejected when the lady said I wasn't entitled and I'm glad you helped me see that I was. Thanks for helping with the phone call, it felt so reassuring."

The Meals+ Service is currently expanding and building on routes in Melksham, Corsham, and Chippenham. Having provided a nutritious meals service to clients in Wiltshire and Swindon, including some routes in Bath & North East Somerset for many years, we are now expanding into the South Cotswolds as a natural next step in the growth of the service.

We have also been working hard to help the NHS by providing meals for those coming home from hospital, as part of their discharge plans.

"We would like to take this opportunity to thank you for all the assistance that you have given us. It has allowed our dad to stay in his home for a great deal longer than we thought, which was his wish. Your staff have kept his spirits up and I know he has really enjoyed having a visitor each lunch time."

We started a pilot **Travel Friends service** last year which has been a great success. Volunteers have worked 1:1 with older people who needed more confidence to travel independently and have been able to support them on their journeys to shops, appointments, visiting groups and getting out and about.

We hope the pilot has shown the value of such a service and are excited about future possibilities!

"What a wonderful service. The volunteer who helped me was just great and so very helpful. I am now confident to travel on my own."

We're now working with Melksham Town Council and Melksham Without Parish Council, and are leading the Melksham Community Support service, who have a number of volunteers and are already supporting a group of older people.

We have recruited a new Melksham Community Support Senior Project Worker and can't wait to see what we can do in this area!

Last year, our **Big Knit** campaign was incredibly successful and our knitting warriors knitted an amazing 40,000 hats! We hit our target and were given £10,000 from Innocent Smoothies. We will be running another campaign this year, and will be updating our social media channels with more information soon.

If you have any questions about our services, please just get in touch.
 Sarah Cardy, CEO: sarah.cardy@ageukwiltshire.org.uk
 Kate Brooks, Operations Manager: kate.brooks@ageukwiltshire.org.uk



Service Spotlight - Fitness & Friendship Clubs

We were delighted to welcome so many new volunteers to the Fitness & Friendship team in 2022 and our local clubs are increasing!

We have introduced a **F&F club to Marlborough** and to **Bradford-on Avon**. The Fitness & Friendship team will also be starting some new work providing classes to sheltered housing schemes.

Watch [Jenny](#) and [Colin](#) talk about how attending their local club has helped them make new friends and improve their mobility!



Partnership working

WASP - Wiltshire and Swindon Sport

Age UK Wiltshire and WASP enjoy a collaborative relationship, and work in partnership for the shaping, resourcing, delivery and monitoring of agreed joint projects, primarily our popular Fitness & Friendship Clubs.

Working together, we encourage the sustainable growth and impact of the AUKW Fitness and Friendship Clubs, while also promoting the aims and priorities of WASP in relation to inactive and less active older people.

WASP also supports the cost of staffing/venues for these local clubs and both organisations publicise each-other's ongoing campaigns.

You can read our guest blog written for their #5WaysToBeWell campaign on how our Fitness & Friendship Clubs help older people stay active and connect with others in their community [HERE](#).



Invaluable Volunteers!

We are so grateful to all our volunteers (**almost 100 of them!**) who dedicate their valuable time to Age UK Wiltshire and our clients.

Without them, we couldn't do as much as we are doing! If you are looking for a volunteering opportunity and want to support **a local charity, helping older people in Wiltshire, Swindon and Southampton**, then please get in touch via our website and complete a volunteer application form. We would love to have you on board!

Volunteer Story

"My name is Sue England, aged 71 years young. I have been attending Age UK Fitness and friendship club in Amesbury. Within six months I was invited to become a volunteer. I was thrilled to be asked and was very keen to help out. I enjoy the gentle exercises which keep my muscles moving. It's a nice friendly atmosphere.

I like volunteering because it gives me the opportunity to meet new friends and the club gives me purpose and self worth. I enjoy the gentle exercises and the tai chi that help keep me moving. I would recommend anyone to join our club and see what fun we have."



Grants and Awards

We would like to acknowledge the generous support received from Town and Parish Councils, that have contributed to the continued running of our Information & Advice service or our Fitness & Friendship Clubs. Thank you to the following:

Amesbury Town Council
Calne Town Council
Chippenham Town Council
Corsham Town Council

Devizes Town Council
Marlborough Town Council
Malmesbury Town Council
Melksham Town Council

Melksham Without Parish Council
Tidworth Town Council
Trowbridge Town Council
Warminster Town Council

Thanks also go to the Asda Foundation for their generous donation to use towards funding the Meals+ service in Melksham, allowing us to reach older people in the Melksham community who are able to maintain their independence with the support of our meals service. We would like to thank Emma Scott, ASDA Community Champion for her help with the application.

Let's talk about: Benefits

Our I&A team do an amazing job of helping older people find out what extra income they're entitled to and what support is available to them, which is especially important with the rising costs of living. We are able to support clients in applying for benefits, including Attendance Allowance, which often have long and complex forms to complete.

We also have a Benefits Calculator that can be found [HERE](#)

Those who are in receipt of benefits may have noticed a change in rates for this new financial year. More information on the new rates can be found [HERE](#)

If you'd like to signpost anyone to our Information & Advice Team, please refer them to our website where a request form can be completed.

Westbury Area Board 19 July 2023

Appointments of Representatives 2023/24

1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to any Non-Priority Working Groups and the LHFIG for the year 2023/24.

2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies, Non-Priority Working Groups and the LHFIG. The following guiding principles are in place for Councillors when taking on one of these roles:
 - To be the main Area Board point of contact for local Officers within their respective area
 - To attend (and often Chair) relevant working groups of the Area Board
 - To work collaboratively with relevant local partners and community groups
 - To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)
- 2.2. The Area Board is invited to appoint Councillor representatives to the Outside Bodies or Non-Priority Groups (which do not fall under one of the Area Board Priority areas) listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

3. Main Considerations

- 3.1. The Local Highways and Footpath Improvement Group (LHFIG) operates as an informal working group making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix B** for information. The Area Board are invited to appoint a Lead Councillor on an annual basis.
- 3.2. Any amendments to the currently appointed Representatives on Non-Priority Working Groups can be agreed by the Area Board here or at any future scheduled business meeting.
- 3.3. If a new Non-Priority Working group is required, the Strategic Engagement & Partnerships Manager will work with the Board to set out the exact purpose and Membership, which would then be agreed by the Area Board at its next scheduled business meeting.

- 3.4. A key role within some Health and Wellbeing Group's is that of a local 'Champion' who works with the Area Board to address priorities for older people and carers, further details on this role can be obtained on request from the Strategic Engagement & Partnerships Manager.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

- 7.1 None.

8. Equality and Diversity Implications

- 8.1 None.

9. Delegation

- 9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 9.2 The appointment of Councillors and other representatives to Non-Priority working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

- 10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies and any new Non-Priority Working Groups as set out at Appendix A;
- b. To Appoint a Lead representative to the LHFIG (listed on Appendix A) and to note the Terms of Reference as set out in Appendix B.

Lisa Alexander, Senior Democratic Services Officer

Appendices:

Appendix A – Appointment to Outside Bodies & Non-Priority Working Groups

Appendix B – Appoint to the LHFIG & note the Terms of Reference

Unpublished background documents relied upon in the preparation of this report

None.

Appendix A

Representative Appointments 2023/24

Appointments on Outside Bodies and Non-Priority Working Groups will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

Outside Body	Councillor Representative
Westbury Local Youth Network (LYN)	Cllr Carole King
Westbury Health and Wellbeing Forum (HWB)	Cllr Gordon King
Westbury Ham Community Project (Eden Vale Youth Centre Project)	Cllr Gordon King
Warminster and Westbury CCTV	Cllr Matthew Dean
LHFIG Councillor Representative Note: This position is appointed annually	Cllr Matthew Dean and All Members to attend

LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)

TERMS OF REFERENCE

Membership of the LHFIG

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of LHFIGs members

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

Media relations

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at communications@wiltshire.gov.uk.

Meetings

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

Officer support

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

Terms of reference

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix A:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix B:

Terms of Reference

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

Appendix B – Example of projects which can and cannot be funded by LHFIGs

LHFIGs can fund the following:

Pedestrian improvements: including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

Cycle improvements: new cycle paths, cycle parking / storage.

Bus infrastructure: new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

Traffic signing: new and replacement signs (including signposts), street name plates, village gateways.

New road markings: new and replacement of existing markings.

Speed limits: assessment and implementation.

Waiting restrictions: assessments and implementation.

Footpath improvements: styles, gates, surface improvements to rights of ways (council maintainable only).

Drainage: minor improvements, new gullies.

Street lighting: new installations.

Traffic management measures: including Sockets and posts for SID (Speed Indication Device) equipment.

As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

LHFIGs cannot fund:

Routine maintenance: such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

Service subsidy: bus services

Promotional campaigns

SID equipment

Improvements for individuals and properties

As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 20th April 2023			
1.	Attendees and apologies			
		Matthew Dean (Chair - Wiltshire Councillor) Suzanne Wickham (Wiltshire Councillor) Carole King (Wiltshire Councillor) Gordon King (Wiltshire Councillor) Michael Sutton (Westbury Town Council) Keith Rayward (Bratton Parish Council) John Pollard (Edington Parish Council) Richard Culverhouse (Heywood Parish Council) John Masson (Heywood Parish Council) Julie Dyer (Westbury Town Council officer) Kirsty Rose (Wiltshire Council) Denise Nott (Wiltshire Council)		
2.	Notes of last meeting			
		The notes of the last meeting were agreed at the area board on 24 th March 2023		
3.	Financial Position			
		2023-24 allocation £20,908.00 The available budget at the start of the meeting is £22,990		

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>The contribution level for Parish/Town Councils is set at 30%.</p> <p>Allocations made at meeting:</p> <p>Oldfield Park/Queens Road, Westbury - £2500 (£1750 LHFIG / £750 WTC) Alfred Street Westbury 20mph - £4000 (£2800 LHFIG / £1200 WTC) The City. Edington - £1400 (£980 LHFIG / £420 PC) Court Lane, Bratton - £300 (£210 LHFIG / £90 PC) Castle Road Bratton - £400 (£280 LHFIG / £120 PC) Edward Street Westbury - £1150 (£805 LHFIG / £345 TC)</p> <p>Remaining budget: £16,165</p>		
4.	New Issues / Requests			
a)	<p>18-23-1 Frogmore Road, Westbury (jct with Fore Street)</p>	<p>For many years we have had problems parking anywhere near our houses but it's just getting so bad! We would all pay for permits if you could change it to permit only? The hairdressers at Fore st all park outside our houses along with their customers and also people who live down Maristow street and surrounding areas. I want to buy an electric car but as it stands I'd never be able to charge it at home.</p> <p>At a meeting held on Monday 16th January 2023, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>The committee agreed that a residents parking scheme would not be considered unless the majority of resident were in support.</p>	<p>CK reported that parking is generally an issue in Fore Street. It was also noted that the hairdressers no longer park in this area due to vandalism of their vehicles.</p> <p>19 households were approached in relation to residents parking and only 1 household was not in favour.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		However, they also agreed that there were problems in this area, with parking, traffic accessing A350, HGV's and the narrowing of the road. Therefore, the committee agreed to ask Wiltshire Council Local Highways Footway Improvement Group (LHFIG) for a Highways Engineer to review the area.	It was agreed that the layout of the junction and potential for parking changes/residents parking would be reviewed.	KR
b)	18-23-2 Court Lane, Edington	Vehicles travelling east along Court Lane carry straight on into Baynton Way ignoring any traffic coming south on Court Lane and vice versa, apparently there have been a number of near misses as the locals say that the road carries round the bend and down Court Lane whereas people using the stables and possibly the Slades Farm Guest House assume that the priority is for straight ahead into and out of Baynton Way. This has been raised at CATG previously but the situation has got worse with the increase in traffic in the area. Would like to see white lines to show who has priority/right of way.	It was reported that this area is well used by non-residents to access the camping and stables. There is no existing junction signing. It was agreed that this area will be reviewed.	KR
c)	18-23-3 Slag Lane, Westbury	Slag Lane road sign has been missing for 5 years plus, it is believed a bus knocked it over when it was taking a left turn. At a meeting held on Monday 20 th March 2023, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make: The March HP&D committee voted that the issue should be forwarded to LHFIG for further consideration.	This is to be taken forward through local highways as a maintenance replacement. This can be removed from the tracker.	To note
d)	18-23-4 Bratton Road Westbury – between The Lodge and Cemetery	The lodge on Bratton Road has for many years had cars parked on the inbound carriageway on Bratton Road Westbury. This has created a traffic calming obstacle and is not necessarily a problem, however, there has been in the last year an increase of vehicles being parked opposite	KR and GK to undertake site visit to review request and extent of proposed restrictions.	KR/GK

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>on the grass verge. This damages the verge, prevents grass cutting and obstructs the Vehicle activated sign (VAS). Maintenance of the VAS is also hampered as vehicles are often parked so close to the VAS lighting column it is not safe to access it. Vehicles parked in this area have been regularly reported to Wiltshire council, but no action has been taken to enforce. Residents have also complained. It has also been noted that the parked vehicles often extend so far down towards the cemetery entrance that vehicles find it difficult to manoeuvre between them and the pedestrian reservation which is a kerbed crossing point with bollards in the centre of the road.</p> <p>Most of the parked vehicle are from The Lodge property and not visitors to the cemetery.</p> <p>It is suggested that waiting restrictions (double yellow lines) are installed on the outbound carriageway from the junction of Bitham Park and Bratton Road for a distance of approximately 73 meters towards the town. Also, waiting restrictions to be installed on the inbound carriageway from the Cemetery entrance for a distance of approximately 35 meters.</p> <p>Please see attached map.</p> <p>Any vehicles parked on the verge can then be ticketed and on the other side of the road it will prevent parked vehicles from stretching down the road to the central pedestrian reservation making it difficult for incoming vehicles to manoeuvre round them.</p> <p>The March HP&D committee voted that the issue should be forwarded to LHFIG for further consideration and Option 3 – that</p>	<p>Proposal to be shared ahead of next meeting.</p> <p>Restrictions to be advertised as part of batch of restriction requests in Westbury.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost.		
e)	18-23-5 Warminster Road/Wellhead Lane, Westbury	<p>Please can i suggest that white posts are put on the green to stop people parking on it and ripping up the mud. The green as you come off Warminster Road heading onto Wellhead Lane. Like you have done on Leigh Park by the fish and chip shop. I then would also like to suggest it becomes a wildflower and no mow location. This would also save you money. Plus a tree in the middle which i would be happy to buy. It would then sort of replace the huge trees they have cut down opposite at the old Cedar Hotel and the tree that come down in the storms last year just past the green. Plus, this may make a tiny improvement to the horrendous incinerator that is coming.</p> <p>The March HP&D committee voted that the issue should be forwarded to LHFIG and that posts should be considered, however the request for wildflowers is not a matter for this council or LHFIG. They voted Option 2 – that the matter (posts only) is of sufficient seriousness to be of immediate consideration by the Local Highway and Footway Improvement Group.</p>	This is to be taken forward through Local Highways as a maintenance issue and can be removed from the tracker.	To note
5.	Top 5 Priority Schemes			
a)	<p>18-19-8, 18-20-26 Frogmore Road (From Rosefield Way to Slag Lane).</p> <p>18-21-7 Slag Lane, Westbury</p>	<p>The substantive bid was not submitted due to concerns by WTC.</p> <p>KR gave a presentation to HP&D outlining the options for this scheme.</p> <p>WTC have confirmed they now wish to proceed with a bid in the next round.</p>	Substantive bid to be submitted in 23/24 round.	To note

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
b)	<p>18-20-4 Parking Oldfield Park Westbury (nr 103) – Request for additional parking</p> <p>18-20-5 Oldfield Park, Westbury - Parking (nr 71)</p> <p>18-20-28 Westbury Infant School</p>	<p>TRO consultation to take place from 10th February until 13th March.</p> <p>Concerns around standing water and drainage were discussed. Drainage concerns should be reported via the MyWilts App in the first instance.</p>	<p>Objections to TRO advert received therefore cabinet member report required. This is being prepared. Officer recommendation to proceed as advertised.</p> <p>Funding for implementation agreed (subject to cabinet member decision) at cost of £2500 (£1750 LHFIFG / £750 WTC). Town council contribution to be agreed.</p>	<p>To note</p> <p>WTC</p>
c)	18-20-18 Bratton Road Westbury – narrow section	Substantive bid submitted and awaiting outcome.	Substantive bid successful. Waiting restriction to be advertised. Works pack to be prepared and aiming for construction late 2023.	To note
d)	18-21-10 Hawkeridge Road, Westbury Request for ANPR at Bus Gate	<p>There are potential issues with electricity supply to ANPR cameras. This is being investigated. There is no option for solar provision.</p> <p>Town Council to consider origin/destination survey from item 4a when received and determine if they wish to proceed.</p>	A note has been provided with the tracker outlining the issues and costs associated with this for the Town Council to consider.	To note

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>Providing an electrical supply to the ANPR camera may cost in the region of £30,000 and would require authorisation from Network Rail. Atkins Street Lighting are gathering further detail on this. There may also be issues with achieving the correct depth of cover for the supply across the bridge deck.</p>	<p>It was agreed that this would be removed from the LHFIG programme.</p> <p>Westbury Town Council are to consider if they wish to proceed with this scheme in light of the associated costs and Community Governance Review.</p>	<p>WTC</p>
<p>6.</p>	<p>Other Priority schemes</p>			
<p>a)</p>	<p>18-20-20 Newtown, Westbury – request for ‘unsuitable for HGV’ sign</p>	<p>The traffic survey to be undertaken on Newtown has been asked to include vehicle types to identify the extent of this issue. The group agreed to await the outcome of the traffic survey.</p> <p>Await outcome of traffic survey.</p> <p>Survey results attached with tracker. Survey to be repeated in Summer 2022.</p> <p>Survey showed 9 return large vehicle movements per day on average. This is not excessive and accounts for required access.</p> <p>To be reviewed following further survey. On hold until Summer 2022</p>	<p>Signing installation complete. Item to be removed from tracker.</p>	<p>To note</p>

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>It was agreed that an 'unsuitable for HGV' sign would be provided. The estimated total cost is £400 with £280 LHFFIG contribution and £120 WTC contribution (tbc).</p> <p>Order with contractor. Awaiting installation.</p>		
b)	18-21-3 Alfred Street, Westbury	<p>(notes shortened. See August 22 notes for full details)</p> <p>Traffic survey results circulated with note tracker. Consideration may be given to introduction of 20mph speed limit (sign only) to include streets leading off Alfred Street.</p> <p>The group agreed that a 20mph speed limit should be given consideration. A signing proposal and cost estimate is to be prepared.</p> <p>It was agreed to proceed with TRO advert. Funding was agreed at £2500 (£1750 LHFFIG / £750 WTC) subject to confirmation of contribution from WTC.</p> <p>KR to also prepare proposal plan and cost estimate for implementation to be discussed as next meeting.</p> <p>TRO documents with TRO team for processing. KR to inform of advert dates when known.</p> <p>The anticipated cost of implementation is £4000.</p> <p>TRO advert period commences 20th January 2023, ending 13th February 2023.</p>	<p>Objections to TRO advert received therefore cabinet member report required. This is being prepared. Officer recommendation to proceed as advertised.</p> <p>Funding was agreed for implementation (subject to cabinet member decision) at cost of £4000.(£2800 LHFFIG / £1200 WTC). Westbury Town Council to confirm contribution.</p>	<p>To note</p> <p>WTC</p>

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
c)	18-21-11 Coach Road Westbury	<p>Signing has been reviewed and all found to be in order with regard to the access restriction. It was agreed that an additional sign opposite the driveway to the White Horse Country Park would be beneficial, directing all vehicles exiting to turn right to the A350 junction. Funding was agreed at £400 (£280 LHFFIG / £120 Heywood PC (tbc)).</p> <p>Flytipping concerns have been highlighted to the enforcement team. They have no recent reports and it is not an area of concern.</p> <p>Residents are advised to report any flytipping via the MyWilts app.</p> <p>Funding contributions agreed. To proceed to implementation.</p>	The agreed signing is to be installed by new contractor, Milestone. Timescales for install to be confirmed.	To note
d)	18-21-12 Wellhead Drove, Westbury	Objection received to order (request for a 10mph speed limit instead of 30). Cabinet member report being prepared for Cabinet Member decision. KR to find out if objectors may wish to rescind objections in the first instance.	Cabinet report in process and due to be published imminently. Officer recommendation is to proceed as advertised.	To note
e)	18-21-13 Clivey, Dilton Marsh	<p>KR presented a proposal to install 2no horse warning signs. Cost estimate £800.</p> <p>Also proposed improvement to byway signing for DMAR45 to highlight byway access. Cost estimate £400.</p> <p>LHFFIG supported both proposals and allocated funding subject to approval and contribution from DMPC. £1200 (£840 LHFFIG, £360 DMPC (tbc)). Order to be issued to contractor.</p> <p>These signs will be installed in 23/24 financial year due to contractor changes.</p>	Signs ordered and awaiting installation. Anticipated completion by end of June.	To note

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
f)	18-21-14 Charlton Hill, Edington	The order for the sign was issued to the contractor in December as agreed. We are awaiting delivery of the sign from the manufacturer, and it will be installed once received. Timescales for completion will depend upon the manufacturer, however it is intended that this will be installed by end of March.	Sign now installed. Item to be removed from tracker.	To note
g)	18-21-15 Alfred Street, Westbury (Lorries)	<p>Information relating to signing and proposal for wider review at a number of locations is provided with the note tracker. The estimated cost of signing changes is in the region of £5k - £7k but this will be determined by the review.</p> <p>The LHFIG agreed that the review should go ahead.</p> <p>Bollard installation at the top of Alfred Street is progressing, with an amended proposal to introduce 3no flexible bollards. An amended cost of £700 is associated with this. The group agreed to fund the additional costs, with contribution from WTC. Additional funding required is £400 (£280 LHFIG / £120 WTC).</p> <p>Bollards have been installed. Wider signing review being undertaken. Recommendations and costings to be circulated when complete.</p>	<p>Wider signing review underway. Update to be provided once complete.</p> <p>KR is to circulate signing review once complete, ahead of next meeting.</p> <p>DN reported an issue with the installed pole cones having been struck a number of times requiring repair.</p>	KR
h)	18-19-11 Edington – various roads (excl. B3098) 20mph request	Installation underway. Awaiting install of village gate and road markings associated with the change of speed limit. Road markings will not be laid until weather has improved.	Installation complete. Item to be removed from note tracker	To note

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
i)	18-20-09 Dursley Road and Hawkeridge junctions with B3097	Heywood Parish Council confirmed their support and contribution for the CCTV camera installation. KR to check the signing requirements for the CCTV camera and report back.	An order has been raised with Telent, the signal contractor, by Atkins. Estimated completion by end July. Signing is to be provided advising of the presence of CCTV at this location.	Atkins
j)	18-22-1 B3098 Edington – Pedestrian Safety Improvements	KR to arrange site meeting with John Pollard and Suzanne Wickham and prepare proposals during December. Site meeting held to discuss potential options for improvements. KR to provide plans and costings.	The City – Proposal for improved pedestrian and road narrows signing. Cost estimate £1400. Funding was agreed for this with PC contribution. (£980 LHFIFG / £420 PC) KR to progress implementation Sandy Lane area – potential options prepared and discussions with parish council ongoing.	KR
k)	18-22-2 Haynes Road/Station Rd/The Ham, Westbury 18-22-3 Amazon Way/Station Road junction, Westbury	Due to recent and ongoing developments, traffic travelling along Station Road from the junction with Haynes Road to The Ham has now increased to a level where existing arrangements are no longer appropriate.	Briefing note provided with note tracker outlining scope for improvements.	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>Residents have contacted the council stating that the sighting issues at some of the new roundabouts are creating problems. The position of the existing zebra crossings and the means for pedestrians, especially school children to access the station safely need reviewing.</p> <p><u>Amazon Way</u> On approaching the roundabout from Amazon Way (Spinnaker Estate) and joining Station Rd visibility to the right is very limited due to the roundabout junction laying too far back and shrubbery, therefore unable to see clearly approaching traffic from under the railway Bridge, also vehicles from Station Rd cannot see traffic waiting on Amazon Way. Traffic from under the bridge approaches roundabout at such a speed that there have been numerous near misses. A fatal accident is waiting to happen.</p> <ul style="list-style-type: none"> • Shrubbery removed or moved back out of line of sight. • Junction markings on Amazon Way moved forward. • More signage to slow down traffic approaching from under bridge on Station Rd or even speed humps.20mph zone. • Sign at moment opposite Mantell Close inadequate and too close to roundabout. • This problem is worse at peak times ie 8-9am and 3.30-6pm <p>Westbury Town Council would like a comprehensive review of the traffic regulations and management of Station Road from the junction with Haynes Road to the junction with The Ham. This is to place particular emphasis on the junctions arising from new developments.</p> <p>It was agreed that the requested review will be undertaken. KR to report back to LHFIFG.</p>	<p>It was agreed to move forward with a detailed review of the Eden Vale Rd/Station Rd/Meadow Lane junction and crossings and the crossing outside the Methodist Church.</p> <p>Proposal and cost estimate to be prepared.</p>	<p>KR</p>

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>The focus is pedestrian safety. CK also highlighted original complaints being raised regarding lorries on Station Road and damage to property due to vibrations.</p> <p>KR to review and site meeting to be arranged.</p>		
l)	18-22-5 Springfield Road, Westbury	<p>Meeting held with Matravers. Road markings for waiting restrictions to be refreshed. This is the responsibility of Parking Services. KR to request enforcement once lining has been remarked.</p> <p>The pedestrian road markings and parking bays are to be refreshed by Area Highways. This will be in May/June 2023.</p> <p>School concerned about pedestrian safety. KR to review options including discussions re: land from industrial estate.</p> <p>Review of options ongoing. Awaiting road marking refresh – likely to take place in May/June 23.</p> <p>KR to provide wording for update to residents on non-viability of one-way system on Springfield Road.</p>	<p>KR has made contact with HPH, industrial estate owners, to open discussions regarding land dedication to provide footway on Springfield Road.</p> <p>A site meeting with HPH has been organised.</p>	KR
m)	18-22-6 6 Tinhead Road, Edington	<p>KR to visit site with SW and JP. Parking opposite property causes vehicles to be closer to steps, causing issue.</p> <p>Group asked that any solution be proportional to the issue.</p> <p>Site visit held. Proposal to extend H bar marking opposite and alongside property as well as provide rubber kerbs as protection. KR to provide plan and costings for kerbing – awaiting information from supplier.</p>	<p>Road markings now in place. Situation to be monitored by PC.</p>	To note

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		Road marking works to be undertaken alongside 20mph road markings if possible.		
n)	18-22-9 Court Lane, Bratton	<p>BPC would like to know what can be done to make the junctions of Bury Lane and Cassways Orchard with Court Lane safe for drivers and pedestrians leaving these roads onto Court Lane.</p> <p>Currently, cars parked on Court Lane make it very difficult to see approaching traffic or to negotiate safely once on Court Lane, frightening the drivers involved. Open to expert advice from Highways as to the most cost effective solution to make drivers and pedestrians (particularly those with push-chairs) feel safe when leaving Cassways Orchard and Bury Lane onto Court Lane.</p> <p>KR to investigate and report back with options.</p>	<p>H bar marking suggested for Bury Lane and Cassways Orchard.</p> <p>Funding for this was agreed at £300 (£210 LHFIG / £90 PC).</p> <p>To progress for implementation</p>	KR
o)	18-22-10 A350 at Millbrook, Westbury	<p>Two years ago, the speed limit at the new roundabout on the A350 was reduced from the national speed limit to 40mph. Whilst this was certainly an improvement, I believe that the speed limit needs to be further reduced from 40mph to 30mph for the following reasons:</p> <ul style="list-style-type: none"> the design of the roundabout is such that it is not possible to negotiate the roundabout safely at any speed in excess of 30mph. the roundabout by reason of its position on the highway, its design and layout are so poorly configured that it takes even the most cautious motorist by complete surprise so that many manoeuvre through it with difficult and at varying speeds, 	<p>Please see note provided for full response. A reduction in speed limit is not recommended however future consideration may be given to 20mph within estate upon completion of adoption.</p> <p>It was agreed that the note provided would be taken to Westbury Town</p>	To note

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>compounded also by the inadequacy of the advanced warning signs.</p> <ul style="list-style-type: none"> • the current 40mph limit gives motorists a false sense of the safe speed necessary resulting in numerous near misses and overshoots at the roundabout. • there are dropped kerbs and pedestrian refuges at the roundabout but the speed at which vehicles approach the roundabout renders these dangerously unsafe. • visibility to traffic leaving the Mill Brook estate is compromised by the speeds that the vehicles travel at. • the signage from the south is always partly obscured by the hedgerows and vehicle accelerate dangerously as they head north towards the roundabout. • the footpath alongside the A350 heading into Westbury is narrow and frequently overgrown, endangering the safety of pedestrians, particularly those with prams or wheelchairs. • to the north the bend where the A350 intersects with Coach Road has seen recent fatalities and the visibility is poor. • the rail bridge / underpass north of the roundabout is low and narrow, and HGVs move into the middle of the road to ensure clearance, just as vehicles are accelerating out of the 40mph section northwards into a section of national speed limit. • entering the Mill Brook estate from the 40mph limit has a knock on effect on speeds within the estate (see separate request). <p>Would like to see:</p> <ol style="list-style-type: none"> 1. Reduce the speed through the roundabout at the entrance to Mill Brook from 40MPH to 30mph from the start of the section on the A350, where the 40mph limit currently begins, in advance of the 	<p>Council however it was also agreed that there would be no further action for LHFIG.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>roundabout, and continue the 30mph until just before the rail bridge / underpass where it would increase to 40mph</p> <ol style="list-style-type: none"> 2. Continue the 40mph zone from the above point to just north of the junction with Park Lane and Heywood House before reverting to national speed limit 3. Replace the advance warning signs with ones with an improved design that represents the true shape of the roundabout, providing motorists with better advanced information. 4. Speed limits within Mill Brook estate to be reduced to 20mph (see separate Highways Improvement Request) <p>WTC :The committee discussed the concerns and supported the request to reduce from 40mph to 30mph. Westbury Town Council has previously raised concerns about the speed of traffic on this stretch of road.</p> <p>The October HP&D committee voted:</p> <ol style="list-style-type: none"> 3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost. <p>KR to review and report back to next meeting. Liaison with highways development control is required as a large portion of the area in question is not adopted and still within the control of the developer.</p>		
p)	18-22-12 Oldfield Road, Westbury	<p>I'm contacting regarding the pavement 'crossing point' on Oldfield Road which leads over the road and onto the access across the railway.</p> <p>With the housing estate now on the opposite side of the railway this crossing point is likely being used more than it had been previously. For</p>	<p>Briefing note attached with proposal.</p> <p>It was agreed to defer a decision regarding</p>	<p>To note / KR</p>

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>any families with young children heading both to and from school this is the most direct way to reach the infant/junior schools and Matravers.</p> <p>After crossing over the railway people need to then navigate the busy and fast road to reach the footpath opposite.</p> <p>This week we witnessed a dog being hit at this point by a van heading out of the Oldfield Road estate. Whilst not the driver's fault as the dog was loose it's easy to see how an accident can occur at this point.</p> <p>For safety I feel that this needs some consideration as this is becoming a regular and potentially busier crossing point used by school children living on the development.</p> <p>I feel this is about making the crossing visible to drivers. Before the crossing point coming from Oldfield Road there is a 20 mile per hour zone with traffic calming but it stops short of the crossing point.</p> <p>Maybe this signage could be extended and attention to the crossing point made clear with additional signs or markings. It may also be worth considering a crossing island.</p> <p>WTC: The committee discussed the concerns and supported the request to extend the 20mph and install new signs indicating pedestrians /children crossing ahead.</p> <p>The October HP&D committee voted: 3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost.</p>	<p>funding on this item until the next meeting. KR to determine land ownership.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
q)	18-22-13 Gibbs Close, Westbury	<p>The new entrance to Gibbs Close is causing safety concerns for residents, after many near misses reported by the residents</p> <ol style="list-style-type: none"> 1. people parking just inside the entrance at the widest part of the road, restricting visibility. 2. people parking in Alfred Street right beside the entrance, restricting visibility in both directions and because the road is narrow, if people are parked on the other side of the road, exiting up the hill becomes a three point manoeuvre. <p>1. there should be double yellows on the upper edge of the access road to stop blocking.</p> <p>2. there should be a car's length of double yellows on either side of the entrance from Alfred Street, thus ensuring space to manoeuvre and clearer visibility for drivers coming in and out.</p> <p>WTC: At a meeting held on Monday 17th October 2022, Westbury Town Council Highways, Planning and Development Committee discussed the concerns and agreed to ask the LHFIG to recommend a suitable solution to the safety concerns that residents have.</p>	<p>The new road is not adopted however waiting restrictions may still be provided with landowner approval.</p> <p>Waiting restrictions were requested by Highways DC alongside the planning approval however were not formally included in the planning process. The developer has not been required to take these forward.</p> <p>Restrictions are to be advertised.</p>	<p>To note</p> <p>KR</p>
r)	18-22-14 Bratton – various roads	<p>Bratton Parish Council would like to request the completion of implementation of the 20mph speed limit as set out in the previous assessment report. Part of the 20mph limit, to the north of the B3098, has been recently installed.</p> <p>Bratton Parish Council have agreed at our November Council meeting to make available our Parish share of the funds required to complete the works described in the paper.</p> <p>KR to update costs due to changes of contract/inflation and report back to group.</p>	<p>The cost estimate for implementing the remaining parts of the 20mph speed limit is £8,000. This includes the TRO costs. The extent of the proposed limit on Imber Road has been reviewed and the terminal points may be extended to begin the</p>	<p>To note</p>

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
			<p>limit close to the property known as 'Thus Far'.</p> <p>LHFIG did not agree to fund this at this stage but will reconsider again before end of financial year.</p>	
s)	18-22-15 Castle Road, Bratton	<p>Residents living on Castle Road have raised concerns about the speed of traffic coming down the hill and passing their residences. There is a significant amount of traffic due to people accessing the White Horse monument, including cyclists.</p> <p>We note that in the document 'HIGHWAYS & TRANSPORT TRAFFIC & NETWORK MANAGEMENT report 'BRATTON VILLAGE - 20mph Speed Restriction Assessment' the option to reduce the speed to 20MPH was discounted (section 5 - Analysis).</p> <p>Bratton Parish Council have discussed this issue at our November Parish Council Meeting and agreed there were options that should be feasible, such as adding speed-bumps or extending the length of the speed limit: but we lack the expertise to determine the best approach. We therefore determined that we should request Westbury-LHFIG to provide the Parish with expert advice and costs for options to ameliorate.</p> <p>KR to review options. Group discussed road markings such as those recently agreed for Newtown.</p>	<p>Site meeting held with Bratton PC. The key concern was around speed of cyclists more so than vehicles. A speed limit roundel on the carriageway and/or SLOW road markings may be provided however they may not have significant impact upon cyclist behaviour on this downhill stretch.</p> <p>It was agreed to fund a SLOW marking at the cost of £400 (£280 LHFIG / £120 PC).</p>	To note

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
t)	18-22-16 Holy Trinity Church, Dilton Marsh	<p>As traffic using the village has increased and people are using the area outside the church to park on a regular basis – particularly relating to the school, it has become increasingly difficult for people on church business to be able to stop outside the church to unload equipment, drop off congregation or for funeral/wedding cars to pull in.</p> <p>We would like an H-bar, with associated explanatory notice, to be marked out by the dropped kerb on the High Street outside the main entrance to the church grounds. I measured the space needed to be a little over 3 metres.</p> <p>The Parish Council has resolved to support this initiative.</p> <p>It was agreed to fund the H bar marking at a cost of £150 subject to confirmation of contribution from Dilton Marsh PC.</p>	Lining ordered. Likely install in May/June.	To note
u)	18-22-18 Edward Street, Westbury	<p>Staff at Westbury Town Council have been observing regular infringements of the one-way system where drivers are ignoring or not seeing the no entry signs on Edwards Street and entering the Highstreet or cutting through to the other side of Edward Street.</p> <p>While spending time renovating the War memorial recently, 12 vehicles were observed travelling the wrong way from both sides of the restriction in one afternoon. Many were challenged and claimed they did not see the sign's and had no idea it was one way. One person said they had always cut through and lived in Westbury for over twenty years. Westbury Town Clerk also had to intervene with one driver while attending a meeting at the Rotunda.</p>	<p>The current signing meets the required standards however an additional No Entry sign may be provided at the north side of Edward St and No Entry road markings provided on both north and south approaches.</p> <p>Estimated cost £1150.</p>	WTC

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>This is a serious issue and due to the layout of the road and the number of vehicles involved it is only a matter of time before a head on collision takes place. (Would like)</p> <ul style="list-style-type: none"> • Better / bigger signage clearly indicating no entry with the words NO ENTRY along with pictorial image of the no entry sign as per the highway code. • Clear no entry markings on the road surface at the point of the restriction ether side of the War memorial on Edwards Street. • Ideally one-way physical barriers such as one way flow plates which allow a vehicle to pass one way but pop up to prevent travel the opposite way. <p>WTC: The committee agreed that this should be passed to LHFIG for them to consider a solution, for example collapsible road plates / additional signage / road markings.</p> <p>The November HP&D committee voted: 3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost.</p> <p>KR to review signing to determine any improvements.</p>	<p>Funding was agreed subject to town council contribution. (£805 LHFIG / £345 TC).</p> <p>MD is to ask PCSO to attend this location.</p> <p>SW suggested an article be prepared for the White Horse News to remind drivers of the one-way system.</p>	MD
v)	18-22-19 Vivash Park, Westbury	<p>There is a lack of signage to direct the public to Vivash Park.</p> <p>The park has been owned by David Wilson Homes for over ten years with no signage in place for the public to know where it is.</p>	It was agreed that preparation of a signing strategy through LHFIG resources is supported, however WTC should	KR

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>Vivash Park will be owned by Westbury Town Council and to promote this green space and the benefits to the public, Westbury Town Council would like signage in strategic places on the highway to direct the public to Vivash Park.</p> <p>WTC: The committee discussed and agreed that Vivash Park requires signage in and around the town to promote and direct members of the public to this green space.</p> <p>The November HP&D committee voted: 3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost.</p>	<p>fund implementation in its entirety.</p> <p>KR to await info from the town council following the outcome of the Community Governance Review.</p>	
7.	Other items			
a)				
8.	Date of Next Meeting: 20th July 2023 – 15:00 Pratchett. County Hall / MS Teams			

Westbury LHFIG

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with LHFIFG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£16,165**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Wiltshire Council

Westbury Area Board

19 July 2023

Westbury Area Grant Report
Purpose of the Report

1. To provide details of the grant applications made to the Westbury Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2023/24	£ 15,716.00	£ 12,892.00	£ 7,700.00
Awarded To Date	£ 0.00	£ 0.00	£ 0.00
Current Balance	£ 15,716.00	£ 12,892.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 14,716.00	£ 11,579.50	£ 7,700.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1110	Area Board Initiative	Westbury Area Board	Youth Pop Up Event Westbury	£2625.00	£1312.50
Project Summary: Provision of a pop up cafe van run by Wiltshire Youth for Christ for a weeks event in Westbury during the summer holidays. The van will set up an outdoor cafe and serve refreshments. They have game consoles and for the week, will also run activities.					
ABG1131	Community Area Grant	Cygnets Preschool Bratton	Cygnets Preschool Bratton phase 2 outside area development	£4380.00	£1000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: Prior to the opening of Cygnets Pre-School, the village had no early years childcare provision, following the closure of the existing small setting. Due to the rural location and lack of reliable public transport, a significant proportion of families in the village would be unable to access an alternative pre-school setting, meaning that the provision at Cygnets is essential in the village community. Now graded outstanding by Ofsted (July 2022), the setting welcomes children from a variety of backgrounds, including those on low incomes and classed as vulnerable, some of whom have no other access to outside play spaces or gardens. The high-quality provision of a safe, all-weather outdoor play environment at Cygnets is essential for the wellbeing of the children, including a high number requiring SEN support and with additional needs. While some work has already taken place, phase 2 relates to the preparation and laying of artificial grass to much of the outside space, to create a safe environment that is accessible to all children and in all weathers. The current space is muddy and uneven, so the artificial grass area will enhance access for all to the "secret garden", which includes a bug hotel, flower beds and other natural features. The space will be multi-sensory, allowing children to engage with the outdoor environment all year round. The outdoor area also includes a hard surface with covered area and outdoor play equipment including a work bench.</p>					

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

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No unpublished documents have been relied upon in the preparation of this report.

